

## **GUIDELINES FOR GRANT APPLICATIONS**

Applications for grants and assistance are to be completed by a principal of the organization and returned to the Clerk before **December 1, 2011** for consideration in the 2012 budget. Application forms are available on the Township website or from the Clerk's Office.

- Groups which provide a needed and worthwhile service which is proven to benefit the community and which would cost more if the municipality had to provide such a service will be considered favourably.
- Each organization or agency submitting an application will be considered separately based on their needs for that year. **Grants will not automatically be renewed each year.**
- No grant will be provided for programs or services which are a duplication of any existing program or service.
- No grant will be made to groups from outside the Township unless it can be shown that grant funds will be utilized in the Township and for the benefit of Essa residents.
- Disaster Relief Fund requests will be considered only after an emergency has been declared by the Government of Ontario and has guaranteed to contribute provincial funds.
- Youth education grant requests will be considered for individuals residing in the municipality who participate in youth education programs which would benefit the community and its residents.
- All decisions regarding financial support will be solely at the discretion of Council.