

**TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
AGENDA**

**WEDNESDAY, SEPTEMBER 1, 2010  
6:00 p.m.**

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**
  - a. 6:00 Scott Elliott, President of Sarjeant Co.**  
Re: Presentation of Cheque to Royal Victoria Hospital Foundation, to be accepted by Mr. Elliott on behalf of RVH Foundation
  - b. 6:05 Richard Steigina, Collins Barrow Kawarthas LLP**  
Re: Presentation of the 2010 Draft Financial Statements
  - c. 6:30 Wayne Wilson, Nottawasaga Valley Conservation Authority**  
Re: Nottawasaga Street River Erosion

**STAFF REPORTS**

- 4. PLANNING AND DEVELOPMENT**
  - a. Petro Canada, 165 Mill Street –Site Plan Approval**

Recommendation: *Be it resolved that Report P10-53 from the Planning Technician be received for information purposes.*

- b. Special Policy Area**

Recommendation: *Be it resolved that Report P10-54 from the Manager of Planning and Development be received; and  
That the Ainley Group be requested to provide a quotation for a study to ensure all of the Provincial questions and requirements or criteria are addressed in order that the Municipality and others may assess the need or appropriateness of a Special Policy Area in Angus relative to the Province's Technical Guidelines.*

- c. Update to Site Plan Status**

Recommendation: *Be it resolved that Report P10-55 from the Planning Technician be received.*

**d. Part Lot Control, Plan M-935 – Riverview Subdivision, Angus**

Recommendation: *Be it resolved that Report P10-56 from the Administrative Assistant, Planning and Development be received; and,  
That Council consider a by-law in order that part lot control, as prescribed by the Planning Act, be applied to permit for the severance of lots within Blocks 168 to 175, all inclusive, Lots 27 to 52, all inclusive and Lots 108 to 111, all inclusive, of Plan 51M-935 (Riverview Subdivision).*

**e. Permission to Construct 2<sup>nd</sup> Dwelling on a Temporary Basis, 8865 Smith Road, Utopia**

Recommendation: *Be it resolved that Report P10-57 from the Planning Technician be received.*

**f. Solis Site Plan Approval**

Recommendation: *Be it resolved that Report P10-58 from the Planning Technician be received; and  
That the Site Plan for Solis Dental Office be approved and that Council consider adopting a by-law to enter into a site plan agreement.*

**g. 17 Napier Court – Return of Securities**

Recommendation: *Be it resolved that Report P10-59 from the Manager of Planning and Development be received; and  
That all remaining securities held on file in association with the construction of a new industrial development be returned on the basis that the construction works are now complete.*

**h. Exception to the Fence By-law for 79 Curtis Street**

Recommendation: *Be it resolved that Report P10-61 from the Manager of Planning and Development be received; and  
That an exception to the Fence By-law for an additional two feet (2') of height along the rear and partial side of 79 Curtis Street where the subject property borders the Royal Canadian Legion establishment in Angus and associated parking be granted.*

**i. Updated Building By-law**

Recommendation: *Be it resolved that Report P10-62 from the Chief Building Official be received; and  
That the By-law respecting Construction, Demolition, Private Sewage Disposal Systems, Change of Use, Inspections and related matters (also cited as the Building By-law) be updated to depict the changes that have occurred in the Ontario Building Code and Building Code Act since the adoption of the current by-law.*

**j. Purchase of New Truck for the Building Department**

Recommendation: *Be it resolved that Report P10-63 from the Chief Building Official be received; and*

*That Council authorize the acquisition of a new full size truck for the building department and if the vehicle can be purchased for under \$22,000 plus taxes that the CAO be authorized to issue a purchase order for this vehicle with the necessary funds being transferred from the Building Reserve Fund.*

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

**a. Facility Operator Job Vacancy at Thornton Arena**

Recommendation: *Be it resolved that Report PR2010-24 from the Recreation Coordinator/Programmer be received; and*

*That the Recreation Coordinator/Programmer be authorized to advertise and hire one winter seasonal Recreation/Facility Attendant for the Parks and Recreation Department to work from September 20, 2010 to April 1, 2011, to be paid at step #1 for the salary grid for this position.*

**6. PUBLIC WORKS**

**a. Barrie Snowmobile Club's Request to Upgrade a Portion of the Unmaintained Boundary Road between Essa and Springwater**

Recommendation: *Be it resolved that Report PW10-38 from the CAO/Manager of Public Works be received; and*

*That the request of the Barrie Snowmobile Club to place granular materials, to carry out minor tree removal work and drainage improvements on a portion of the unmaintained boundary road between the Townships of Essa and Springwater be approved subject to the following conditions:*

- 1. That the Township of Springwater approve such work and if so, the Barrie Snowmobile Club be required to obtain a permit from the NVCA prior to proceeding with this work.*
- 2. That the Barrie Snowmobile Club shall indemnify and hold harmless the Corporation of the Township of Essa, their agents, officers and employees from and against all claims associated with their use, maintenance and repair of snowmobile trail on the unmaintained boundary road between the Townships of Essa and Springwater.*
- 3. That the Barrie Snowmobile Club shall provide a Certificate of Insurance naming the Corporation of the Township of Essa as an additional insured under their insurance policy, which insurance coverage shall be maintained on a year round basis while the Barrie Snowmobile Club is using, maintaining and repairing the subject snowmobile trail.*

**b. Stop Signs at Railway Crossings**

Recommendation: *Be it resolved that Report PW10-39 from the CAO/Manager of Public Works be received; and*

*That a By-law be prepared for Council's consideration for the installation of stop signs at the following locations:*

- *5<sup>th</sup> Line at Barrie/Collingwood Railway Crossing*
- *6<sup>th</sup> Line at Barrie Collingwood Railway Crossing*
- *9<sup>th</sup> Line at Barrie/Collingwood Railway Crossing*

**c. Nottawasaga River Bank Erosion near Properties Fronting the East Side of Nottawasaga Drive, Angus**

Recommendation: *Be it resolved that Report PW10-40 from the CAO/Manager of Public Works be received; and*

*That staff be authorized to work cooperatively with NVCA staff to develop Terms of Reference for a River Erosion Study along the rear of some residential lots on the east side of Nottawasaga Drive and Dellbrook Subdivision Parkland and then seek proposals from at least three Consulting Engineering firms for consideration by Council and the NVCA Board/Executive.*

**d. Summary of Quotations and Tenders Received During Council Summer Recess**

Recommendation: *Be it resolved that Report PW10-41 from the CAO/Manager of Public Works be received; and*

*That Council hereby confirms the actions taken by the CAO/Public Works Manager concerning the quotations and tenders that were approved since the July 7, 2010 meeting of Council.*

**e. Proposed Cost Sharing Arrangement for Watermain Construction at Rainbow Mall - 40 Margaret Street**

Recommendation: *Be it resolved that Report PW10-42 from the CAO/Manager of Public Works be received; and*

*That the Township contribute a maximum of \$65,000 towards the watermain installation project between a fire hydrant on the property at 40 Margaret Street, through easements at the rear of 2, 4 and 6 Massey Street to a connection point fronting the Angus Arena; and further,*

*That this \$65,000 contribution be paid out of the Water Infrastructure Reserve and that once the watermain installation has been completed that a Capital Contribution Charge be established by Council to recover the full costs of this installation work from the affected landowners.*

**f. 2010 Supply & Installation of Guide Rail System Steel Beam – Tender Opening Results – August 25, 2010**

Recommendation: *Be it resolved that the tender for the supply and installation of guide rail system steel beam as submitted by Peninsula Construction in the amount of \$30,000.00 (plus H.S.T.) be accepted as per Township specifications; and That the CAO/Manager of Public Works be authorized to arrange for the necessary work to be done.*

**g. 2010 – Hot Mix Tender – Tender Opening August 25, 2010**

Recommendation: *Be it resolved that the tender submitted by Coco Paving for hot mix paving in the amount of \$292,645.90 (H.S.T. included) be accepted as per Township specifications; and That the CAO/Manager of Public Works be authorized to arrange for the required works to be completed.*

**7. FINANCE**

**a. Development Charge By-law 2008-82 – Indexing of Rates**

Recommendation: *Be it resolved that Report TR2010-11 from the Treasurer be received; and, That development charge rates be indexed effective September 1, 2010, in accordance with By-law No. 2008-82 with calculated rates decreased by 0.3%.*

**b. 2010 Budget Summary Report – as at August 20, 2010**

Recommendation: *Be it resolved that Report No. TR2010-12 from the Treasurer be received for information; and That the Budget Summary Report as of August 20, 2010 be received.*

**8. CLERKS / BY-LAW ENFORCEMENT/ IT**

**a. Corporate Resource Use During Elections**

Recommendation: *Be it resolved that Report C08-2010 from the Clerk be received; and That Council adopt the Corporate Resource Use During Elections Policy.*

**b. Restricted Acts (“Lame Duck” Provision) & Delegation of Authority**

Recommendation: *Be it resolved that Report C09-2010 from the Clerk be received; and That Council delegate authority to the Chief Administrative Officer to allow for the performing of certain acts, as necessary, during the period in which it can be determined that the restricted act provisions are in effect at the Township of Essa, as confirmed by the Clerk, through and until the date when the new Council takes office, pursuant to Subsection 275(6) of the Municipal Act, 2001, S.O. 2001, c. 25 (“Municipal Act”); and That Council consider the appropriate by-law to give effect to the recommendation.*

**9. OTHER BUSINESS**

**10. ADJOURNMENT**

Recommendation: *Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn to meet again on September 15, 2010 at 6:00 p.m.*