

**TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE
AGENDA**

**WEDNESDAY, JULY 7, 2010
6:00 p.m.**

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

STAFF REPORTS

- 4. PLANNING AND DEVELOPMENT**
 - a. Fencing By-law - Amendment for Wrought Iron**

Recommendation: *Be it resolved that Report P10-49 from the Manager of Planning and Development be received; and
That the proposed By-law amendment be considered by Council.*

- b. Guergis/Baxter Estates Extension of Draft Plan Approval from July 29, 2010 to July 29, 2011**

Recommendation: *Be it resolved that Report P10-50 from the Manager of Planning and Development be received, and
That Draft Plan Approval for Guergis/Baxter Estates be extended by an additional one year to expire July 29, 2011, subject to the addition of the following draft plan conditions:*

- 1. Prior to the commencement of any cut and fill operations, a survey must be prepared showing all areas of existing standing water with this information to be shown on the overall lot grading plan and to be certified by an Ontario Land Surveyor;*
- 2. The developer agrees to provide a geotechnical report to the satisfaction of the Township and its Engineers after all cutting has been completed but prior to any filling being completed. The developer agrees to provide additional detailed geotechnical reports if required by the Township and its Engineers after review of the overall geotechnical reports required above.*
- 3. The developer agrees that geotechnical testing must be carried out on an ongoing basis to confirm the suitability of the fill material being placed and the satisfaction of the compaction of the engineered fill material. The developer agrees that follow-up geotechnical reports must be provided to the Township to substantiate all testing for the certification of the engineered fill areas for road and house construction, all to the satisfaction of the Township.*

c. Bryan Estates fulfillment of draft plan conditions including consideration of a Zoning By-law Amendment

Recommendation: *Be it resolved that Report P10-51 from the Manager of Planning and Development be received; and*

- a) That Council consider a Zoning By-law Amendment to correspond with the Official Plan and draft plan approval concerning Bryan Estates;*
- b) That the street within the Bryan Estates Subdivision be named as Brolley Crescent based on the recommendation of the Essa Historical Society; and*
- c) That Staff be permitted to accept the proposed accessibility plan of the builder once reviewed and satisfied.*

d. Willoughby Road and Bridge Securities

Recommendation: *Be it resolved that Report P10-52 from the Manager of Planning and Development be received and that Council consider a second by-law to amend the terms of the subdivision agreements relating to the Stonemount and Brookvalley subdivisions to allow a further grace period prior to the posting of securities for the full amounts outstanding for the Willoughby Road and Bridge project.*

5. PARKS AND RECREATION / COMMUNITY SERVICES

a. Credit card option for recreation

Recommendation: *Be it resolved that Report NO PR2010-22 from the Recreation Coordinator/Programmer be received; and*

That the option of credit card payment to a maximum of \$500/day for Township programs, be implemented subject to an increase in program fees to cover the discount rate be approved; and

That this payment option be coordinated with the Treasurer.

b. A.M.O.S.P.L Special Occasion Permit Request

Recommendation: *Be it resolved that Report PR2010 - 23 from the Recreation Coordinator/Programmer be received; and*

That the A.M.O.S.P.L league be permitted to obtain a Special Occasion Permit, for July 9, 10 & 11 tournament; and

That the league must comply with the Township's Municipal Alcohol Policy and, fence off a Designated area for such use.

c. Summary - Quotations Received for Electrical Work at Thornton Arena

Recommendation: *Be it resolved that the quotation in the total amount of \$_____ plus taxes submitted by _____ for electrical services at the Thornton Arena to provide conduit for existing wiring, new wiring for fire alarm devices and heat detectors, plus other electrical upgrades identified by Chubb Edwards to meet ESA requirements; and further That the Facilities Manager/Parks Supervisor be authorized to arrange for the necessary work to be completed.*

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

a. Tender Opening Results – 2010 Slurry Seal

Recommendation: *Be it resolved that the 2010 Slurry Seal Tender Opening Results be received; and further That the tender submitted by Miller Paving for Slurry Seal at a unit cost of \$1.68 per m² in the total amount of \$217,560.00 (plus taxes) be accepted, as per Township specifications; and further That the CAO/Manager of Public Works be authorized to arrange for the necessary work to be completed.*

b. Tender Opening Results – Surface Treatment Tender

Recommendation: *Be it resolved that the 2010 Surface Treatment tender opening results be received; and further That the tender submitted by _____ for Surface Treatment in the total amount of \$_____ (plus taxes) be accepted, as per township specifications; and further That the CAO/Public Works Manager be authorized to arrange for the necessary work to be completed.*

c. Municipal Law Enforcement Conference

Recommendation: *Be it resolved that Report PW-10-34 from the CAO/Manager of Public Works be received; and further That the Municipal Law Enforcement Officer be authorized to attend the 2010 Municipal Law Enforcement Officer's Association Conference Training being held in Burlington, ON from September 12 to 16, 2010; and That the Treasurer be authorized to forward the registration fee for this conference.*

d. Ontario Good Roads Association Request for Funding to Support Minimum Maintenance Standards Litigation Fund

Recommendation: *Be it resolved that the correspondence and email from the Ontario Good Roads Association (OGRA) concerning a request for funding assistance to support OGRA's "MMS Litigation Fund" to oppose an application that has recently been filed with the Superior Court of Justice to have the Minimum Maintenance Standards declared null and void be received and supported; and further, That the Treasurer be authorized to forward a cheque in the amount of \$1,800 to OGRA to be used for this "MMS Litigation Fund".*

e. Proposed Watermain Installation – 40 Margaret Street and Rainbow Mall

Recommendation: *Be it resolved that Report PW-10-36 from the CAO/Manager of Public Works be received; and further, That the Developer be advised that the municipality is prepared to cost share the installation of a 200 mm diameter watermain complete with fire hydrants properly spaced, from Margaret Street through easements on the Melchoir Management Corporation lands, 2, 4 and 6 Massey Street and/or Rainbow Mall property (Portsville) subject to the following conditions:*

- 1. 1588593 Ontario Inc. (Melchoir Management Corporation) shall pay for all legal and survey costs associated with acquiring the necessary easement(s) to be granted in favour of the Township of Essa from the affected landowners to facilitate the watermain installation;*
- 2. 1588593 Ontario Inc. (Melchoir Management Corporation) shall not charge or request payment from the owners of 2, 4, 6 Massey Street and/or the Rainbow Mall (Portsville) towards the cost of this watermain installation and acknowledges and agree that the Township of Essa shall recoup a capital contribution charge from each benefitting landowner at the time of connection, as determined by Council;*
- 3. That the owner(s) of 2, 4, 6 Massey Street and/or the Rainbow Mall (Portsville) transfer an easement in favour of the Corporation of the Township of Essa to place, construct, maintain, repair and/or replace the watermain and to allow entry on the land(s) subject to the easement for such purposes.*
- 4. 1588593 Ontario Inc. (Melchoir Management Corporation) shall arrange for a contractor to construct the watermain, as per the engineering design drawings accepted by the municipality as part of the site plan agreement;*
- 5. In the event that 1588593 Ontario Inc. (Melchoir Management Corporation) and/or the Township of Essa is unsuccessful in acquiring the easements from the said owners of commercial property, this cost sharing arrangement shall be null and void and 1588593 Ontario Inc. (Melchoir Management Corporation) shall be required to pay 100% of the costs of installing a looped watermain to another location acceptable to the Township for drinking water quality and fire protection reasons, similar as has been required to be done by other developers in the Angus area.*

8. FINANCE

a. Request to Write Off/Adjust 2010 Taxes

Recommendation: *Be it resolved that Report TA-2010-04 from the Tax Collector be received; and
That the Tax Collector be authorized to adjust taxes as per the attached listing for Cancellation, Reduction or Refund of Taxes and further that the write off as attached, be approved.*

b. Request to Write Off /Adjust 2010 Taxes

Recommendation: *Be it resolved that Report TA-2010-05 from the Tax Collector be received; and
That the Tax Collector be authorized to adjust taxes as per the attached listing for Cancellation, Reduction, or Refund of Taxes and further that the write off as attached, be approved.*

c. Request to Write Off/Adjust 2009 Taxes

Recommendation: *Be it resolved that Report TA-2010-06 from the Tax Collector be received; and
That the Tax Collector be authorized to adjust taxes as per the attached listing for Cancellation, Reduction or Refund of Taxes and further that the write off as attached, be approved.*

d. Request to Write Off/Adjust 2010 Taxes

Recommendation: *Be it resolved that Report TA-2010-07 from the Tax Collector be received; and
That the Tax Collector be authorized to adjust taxes as per the attached listing for Cancellation, Reduction or Refund of Taxes and further that the write off as attached, be approved.*

e. Request to Write Off/Adjust 2010 Taxes

Recommendation: *Be it resolved that Report TA-2010-08 from the Tax Collector be received; and
That the Tax Collector be authorized to adjust taxes as per the attached listing for Cancellation, Reduction or Refund of Taxes and further that the write offs as attached, be approved.*

f. Request for Authorization to attend Conferences

Recommendation: *Be it resolved that Report No. TR-2010-09 from the Treasurer be*

received; and

That Julie Barrett is authorized to attend the Municipal Finance Association 2010 conference; and

That Vera Vieira is authorized to attend the Association of Municipal Tax Collectors 2010 conference.

g. DRAFT By-law “to establish terms and conditions of employment and employment policies”

Recommendation: *Be it resolved that Report No. TR-2010-10 from the Management Team be received; and*

That the draft by-law to establish terms and conditions of employment and employment policies for employees of the Corporation of the Township of Essa be received for consideration; and

That this by-law [as amended] be presented at the Regular Council meeting on September 1, 2010.

9. CLERKS / BY-LAW ENFORCEMENT/ IT

10. OTHER BUSINESS

11. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn to meet again on September 1, 2010 at 6:00 p.m.*