

**THE CORPORATION OF THE TOWNSHIP OF ESSA**

Tender for

**SUPPLYING, LOADING, SPREADING and/or END DUMPING OF  
5/8" CRUSHED GRANULAR "A" GRAVEL, plus GRANULAR "B" GRAVEL (Type I)  
MEETING ONTARIO PROVINCIAL STANDARD SPECIFICATIONS (OPSS 1010)**

Tenders due: **Thursday, April 29, 2010 at 11:30 a.m.** (local time)

**TENDER SUBMITTED TO:** Mr. Greg Murphy, CAO/Manager of Public Works  
Township of Essa - Administration Centre  
5786 Simcoe County Road No. 21,  
Utopia, ON L0M 1T0  
  
Tel: (705) 424-9917 Extension 109

The undersigned, having carefully examined the locality and the site of the proposed work, as well as all specifications and general conditions relating thereto, hereby tender and offer to enter into an agreement on the terms and conditions herein set forth, to supply all necessary labour, tools and appliances and all materials except as indicated in the specifications and to do the work in a substantial and workmanlike manner in accordance with the said specifications and under the direction and to the satisfaction of the Roads Supervisor and/or his designate in charge of the works and at the sums stated hereunder.

Location – See Map Attached		Distance Kms	Estimated Quantities (Metric Tonnes)	Unit Price (per Tonne) Taxes Extra	Sub-Total
1.	10 <sup>th</sup> LINE County Road 21 north to the 20 <sup>th</sup> Sideroad and/or Essa Roads Garage at 5654 County Road 21	3.00	11,500 – Gran. "A"	\$	\$
			27,000 – Gran. "B"	\$	\$
2.	20 <sup>th</sup> SIDEROAD West of County Road 10 to Dead End (turnaround) and/or Essa Roads Garage at 5654 County Road 21	1.20	4,000 – Gran. "A"	\$	\$
			2,000 – Gran. "B"	\$	\$
<b>*GRAND TOTAL – EXCLUDING TAXES:</b>					<b>\$</b>

**\* unit price to include all environmental and fuel surcharges including aggregate licence and royalty fees**

P.S.T. Registration No. \_\_\_\_\_ G.S.T. Registration No. \_\_\_\_\_

I/We understand and agree to supply a sufficient number of trucks to ensure that the aggregate is hauled and placed in a timely fashion. Should the Township's grading and compacting equipment not be able to keep up with this gravel hauling operation, then the Contractor shall be so notified by the Roads Supervisor and/or his designate and the Contractor may be required to wait to unload, reduce and/or suspend the number of trucks hauling to the site(s) to ensure that proper grading and compaction can take place.

The Contractor shall commence hauling to a designated road(s) within five (5) days of being requested to do so by the Roads Supervisor and/or his designate. No gravel hauling work shall be commenced until the Township is ready (excavation, culvert placement and other works have been completed by Township forces) and the Roads Supervisor and/or his designate authorizes it.

I/We understand and agree that in case of refusal or failure on my part to commence the work within the time stated, or to comply with the specifications or to carry on the work at such a rate as the Roads Supervisor deems necessary to complete it within the time stated, the Council of the Township of Essa may re-let the work, or any unfinished portion thereof, and retain the tender deposit, which will be known as the contract deposit upon acceptance of the tender, by resolution of the Council of the Township of Essa, and retain the said deposit or drawback held as security for the fulfillment of this contract. The Township of Essa reserves the right to award the gravel crushing contract by the unit price bid per metric tonne. ***A certified cheque for \$5,000.00 is enclosed herewith.***

I/We understand and agree that I/We are the Constructor/Employer as defined under the Occupational Health and Safety Act and I/We shall conform to the requirements of the said Act. I/We also agree to take responsibility for any health and safety violations as well as the cost to defend such charges as a result of any violation under this contract.

The successful bidder shall fax or email a summary sheet on a daily basis outlining the tonnage of aggregate that was supplied, loaded, spread and/or stockpiled on the preceding day.

For the Township and Contractor's scheduling purposes, it is anticipated that the aggregate to be placed on the 10<sup>th</sup> Line (location #1) is to be commenced on or about June 1, 2010 and completed by July 23, 2010, unless otherwise extended by the Roads Supervisor and/or his designate.

The aggregate for the 20<sup>th</sup> Sideroad project will not be required until after the 10<sup>th</sup> Line project is completed. This is a dead end road with limited space available for turning of tractor trailers. The successful contractor will have to determine if tandem or tri-axle dump trucks are more suitable for use on this project. The Township of Essa shall not pay any increased costs for the contractor's use of tandem or tri-axle dump trucks on this project.

The Council of the Township of Essa reserves the right to delete a portion of the work to meet budget estimates or to relocate the gravel application to other road location(s) in the municipality.

Upon acceptance of this tender by resolution passed by the Council of the Township of Essa for the supplying, loading, spreading and/or end dumping of the said granular materials, this tender document shall be known as the contract agreement and be binding on the contractor.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Contact Name

\_\_\_\_\_  
Contractors Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Postal Code

(Company Seal)

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Presented by: \_\_\_\_\_  
(I have the authority to bind the Corporation)

*The lowest tender or any tender shall not necessarily be accepted.*

*Tenders will be opened publicly on Thursday, April 29, 2010 at 11:45 a.m.  
Lower Level Committee Room - Essa Administration Centre*

General and Special Conditions

1. The Roads Department works four-10 hour days each week, generally from 6:00 a.m. to 4:30 p.m. daily, Mondays to Thursdays. Unless the Roads Supervisor deems it necessary, no granular materials shall be hauled or delivered to the designated locations on Fridays. It shall be the Roads Supervisor's sole decision if the aggregate is to be end dumped and/or spread at the designated site(s) and the Contractor shall supply a sufficient number of vehicles to do so depending on what process the Roads Supervisor selects for delivery and receiving the aggregate. The Roads Supervisor may alter the haul route at any time (i.e. the contractor may be required to access the 10<sup>th</sup> Line project from either the north or south ends, depending on the process being carried out and other activities that may be taking place on this project).
2. All granular materials on dump/spreader haulage vehicles shall be weighed on computerized platform scales that are long enough to accommodate the whole length of the tandem, tri-axle and trailer vehicles that may be hauling to the designated locations and a computerized weigh ticket shall be given to an employee of the municipality for each load that is delivered. It is the contractor/ supplier's responsibility to ensure that the weighing equipment is calibrated properly and in good working condition, in accordance with Ontario Provincial Standard Specifications (OPSS) current at time of tendering. The Contractor will provide proof of calibration upon rewarding of tender and at any time thereafter if requested by the Roads Supervisor.
3. Unless otherwise approved by the Roads Supervisor, no "pup" type trailers are allowed to haul or dump granular materials at any of the designated locations due to limited space available for "jack knifing" or turning purposes.
4. Roads Department staff take all designated public holidays off on the day that such public highway falls on (i.e. if Canada Day falls on a Thursday, staff do not work on this day). No delivery or dumping of granular materials shall take place on the designated days off for Essa's Public Works Staff.
5. From time to time, Essa's Public Works staff may be required to respond to emergency events at other locations, such as but not limited to the repairing of culverts and washouts, tree removal, sink holes, power outages, etc. Should the Roads Supervisor deem it necessary, the hauling and delivery of the granular materials may be temporarily reduced or suspended under such situations. Severe weather (i.e. lightning, severe downpours, etc.) will cause the work to be suspended.
6. Unless otherwise authorized by the Roads Supervisor, Essa's Public Works Department can only handle about 1,700 tonnes of granular materials per day at the designated locations.
7. In accordance with the Occupational Health and Safety Act and its Regulations, a dump truck shall be equipped with an automatic audible alarm (back-up) that signals when the truck is being operated in reverse. All dump trucks/trailers shall be equipped with such back-up alarm equipment. If equipment shows up on the job site without said alarm, it will be refused until working.
8. All drivers must wear the personal protection equipment prescribed when leaving the cab of the vehicle for any reason such as but not limited to a CSA approved hard hat, CSA approved safety boots, a reflective garment or vest which shall be fluorescent blaze or international orange in colour complete with yellow stripes.

9. No load shall arrive on site prior to 6:30 a.m. to allow staff to set up signage and equipment. No load shall be dumped after 4:00 p.m. unless so authorized by Roads Supervisor or his designate. If signs/pylons are removed in order to dump after 4:30 p.m., it shall be the driver's responsibility to replace these safety devices after dumping.
10. Drivers may be required to back-up up to but not limited to 500 m. on some sites.
11. Trucks will follow haul route as determined by Roads Supervisor and contractor.
12. If changes occur to the designated delivery vehicles (i.e. breakdowns, not showing up, etc.), Tom Coulson, Road Supervisor (cell #705-623-3202) is to be notified as soon as possible.

I/We \_\_\_\_\_ understand and agree to comply with the General and Special Provisions noted herein.

Dated: \_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Print Name, Position and Company Name

**PLEASE NOTE**

***Changes in taxes, due to the introduction of the new Harmonized Sales Tax (HST), are set to take effect starting July 1, 2010. Effective July 1, 2010, the tendered unit prices will be adjusted to account for new HST tax change. The adjusted unit prices will reflect your lower costs as you can claim full HST on your purchases. Currently, you cannot claim the Ontario retail sales tax recovery on your purchases. After July 1, 2010, you can claim full HST recovery on your purchases. Accordingly, contract payments for work performed after the HST takes effect, will be based on the adjusted unit prices.***

***Provide necessary detailed documentation as requested by the Township, to support changes to the unit prices due to the implementation of the new HST in advance of requesting payment. Contract payments after July 1, 2010 will not be made without the necessary HST support documentation.***

