

**TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE
AGENDA**

**WEDNESDAY, FEBRUARY 4, 2009
6:00 p.m.**

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**
 - a. 6:00 Public Meeting**
Re: Fees and Charges
 - b. 6:30 Public Meeting**
Re: To Increase the Sewer Service Rates – Surcharge based on Water Charge
 - c. 7:00 Public Meeting – Proposed Zoning By-law Amendment**
Re: Home Occupations or Home-based Businesses

STAFF REPORTS

- 4. PLANNING AND DEVELOPMENT**
 - a. Stonemount – Consideration for Payment of Additional Charge**

Recommendation: *Be it resolved that Report P09-03 from the Manager of Planning and Development be received; and further That a By-law concerning an amendment or temporary relief to the Subdivision Agreements relating to Stonemount and the collection of additional charges be presented to Council for their consideration.*

- b. Stonemount Developments – Request for extension of draft plan approval**

Recommendation: *Be it resolved that Report P09-04 from the Manager of Planning and Development be received; and further That draft plan approval for Phase 3 of Stonemount Developments be extended by two years to expire May 28, 2011.*

- c. Campgrounds**

Recommendation: *Be it resolved that Report P09-06 from the Manager of Planning and Development be received; and further That Staff continue to develop policy and/or standards to be presented to Council for consideration, based on the contents of this Report.*

d. Economic Development

Recommendation: *Be it resolved that Report P09-08 from the Manager of Planning and Development be received for information; and
That Council make note of the Tree Planting Day being planned for Angus on May 9th.*

5. PARKS AND RECREATION / COMMUNITY SERVICES

a. Letter of Understanding with County of Simcoe Paramedic Services

Recommendation: *Be it resolved that Report PR-2009-01 from the Recreation Coordinator/Programmer be received; and further
That the Township enter into a Letter of Understanding with the County of Simcoe Paramedic Services with an annual fee of \$300 for 1 year including (AED) automated external defibrillator training for 15 staff members.*

6. FIRE AND EMERGENCY SERVICES

a. Monthly Fire Services Report

Recommendation: *Be it resolved that the incident report from the Fire Chief for Fire Services for the month of December 2008 be received.*

b. Surplus John Deere Diesel Generator

Recommendation: *Be it resolved that Report F01-2009 from the Fire Chief be received; and
That the 1984 John Deere 6 cylinder diesel engine, Kohler 347/600 volt generator and panel box be sold to Charwin Farms at a market value price midway between the low and high end of the generators appraised value; and
That the revenue received from the sale of the generator be applied to the 2009 emergency measures capital protection budget emergency power project, and any surplus from the emergency power project be returned to the reserve for special projects.*

7. PUBLIC WORKS

a. Proposed Purchase of a new Demo Snow Plow/Sander Unit

Recommendation: *Be it resolved that the memorandum from the CAO/Manager of Public Works be received; and
That the CAO/Manager of Public Works be authorized to issue a purchase order to Viking Cives Ltd. for the purchase of a 2008 Volvo snow plow/sander unit at a price of \$204,515 plus taxes.*

b. Purchase of New Pick-up Truck – Parks and Recreation Department

Recommendation: *Be it resolved that the quotation in the amount of \$20,995.20 (including freight and administration charges, gas fee and taxes), as submitted by Georgian Pontiac, Barrie, Ontario for the purchase of a white coloured, 2009 GMC Sierra 1500 pick-up truck be accepted and the Treasurer be authorized to pay for this vehicle.*

c. Proposal to Upgrade Lighting at Administration Centre

Recommendation: *Be it resolved that Report PW-09-08 from the CAO/Manager of Public Works be received; and further
That the CAO/Manager of Public Works be authorized to make application to Hydro One under the Electricity Retrofit Incentive Program to upgrade and retrofit the lighting in the Administration Centre and upon receiving pre-approval from Hydro One, arrange for the lighting fixtures to be upgraded and retrofitted with energy efficient lighting for energy savings reasons.*

d. Operation and Maintenance of Brownley Water Supply System

Recommendation: *Be it resolved that Report PW-09-09 from the CAO/Manager of Public Works be received; and further
That the price proposal submitted by the Ontario Clean Water Agency (OCWA) for the operation and maintenance of the Brownley Water Treatment Facility at an estimated annual price of \$56,506 for a period of 34 months (March 1, 2009 to December 31, 2011) be accepted and the same conditions and requirements outlined in the Services Agreement executed by Essa and OCWA effective January 1, 2007, shall apply to the operation of the said facility.*

8. FINANCE

a. 89 Elm Street – request to reduce water bill

Recommendation: *Be it resolved that Report No. TR-2009-03 from the Treasurer be received; and
That the request from the owner of 89 Elm Street for reduction of the 4th quarter water and sewer bill be agreed to by reducing the bill for compassionate reasons by 50%.*

b. Public Meeting – Proposed Sewer Surcharge Increase

Recommendation: *Be it resolved that Report No. TR-2009-04 from the Treasurer be received for information; and
That a decision regarding the proposed increase in the sewer surcharge be made at the next meeting of Council.*

c. Letter from 10th Sideroad Resident

Recommendation: *Be it resolved that the correspondence from a resident of the 10th Sideroad regarding a requested development charge rebate be received and referred to the CAO/Manager of Public Works for a report back to Council.*

9. CLERKS / BY-LAW ENFORCEMENT/ IT

a. Provision of IT Services – 2009-2011

Recommendation: *Be it resolved that Report C01-2009 from the Clerk be received; and That the agreements for the provision of IT services with the Town of Innisfil and the Innisfil Public Library be approved; and further*

That the appropriate by-laws be brought forward for ratification at the next council meeting.

b. 2009 General Assistance Grants

Recommendation: *Be it resolved that Report C02-2009 from the Clerk be received; and That Council approves the 2009 recommended column for the 2009 General Assistance Grants.*

c. Fees and Charges – 2009

Recommendation: *Be it resolved that Report C03-2009 from the Clerk be received; and That Council approves changes to the Fees and Charges schedule for 2009; and further That the appropriate by-law be brought forward at the next council meeting for consideration.*

d. Proposed Standard for Accessible Information and Communication

Recommendation: *Be it resolved that Report C04-2009 from the Clerk be received; and That Council directs the Clerk to forward the attached letter to the Minister and to the Information and Communications Standards Development Committee; and further That the response be distributed to the local MPP and area municipalities.*

10. OTHER BUSINESS

11. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn to meet again on February 18, 2009 at 6:00 p.m.*