

**TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
AGENDA**

**WEDNESDAY, 21 FEBRUARY 2007**

**6:00 p.m.**

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

**a. Provincial Settlement Boundaries and Built up Areas, No. 2**

Recommendation: *Be it resolved that Report P07-20 from the Manager of Planning and Development be received as an update; and further That the Manager of Planning and Development be directed to meet and/or consult with the Province and County on proposed settlement areas and built boundaries, and report back on this matter.*

**b. Proposed Bell Mobility Tower**

Recommendation: *Be it resolved that Report P07-21 from the Manager of Planning and Development be received; and further That the attached draft letter to Bell Mobility Real Estate Services and the Town of Innisfil objecting to the location of the proposed Bell Mobility Tower be approved and sent.*

**c. Thornton Crossing Site Plan**

Recommendation: *Be it resolved that Report P07-22 from the Manager of Planning and Development be received; and further That two Letters of Credit held in relation to the Thornton Crossing commercial site, in Thornton, be reduced in accordance with the recommendation of the Township Engineer.*

**d. Essa Developments Lot Coverage**

Recommendation: *Be it resolved that Report P07-23 from the Manager of Planning and Development be received; and further*

*That the developer for Essa Developments be advised that, for increased lot coverages to be considered, site plans must be submitted for each type of unit proposed showing that two vehicles will be able to park on private property without overhanging onto any Township road allowance; and further*

*That the developer be advised that, should variances from the Township's engineering standards be sought after, the developer should make submissions for such, with any and all supporting material, as soon as possible to possibly save unexpected expenses later if assumptions are relied on.*

**e. Sewage Treatment Allocation**

Recommendation: *Be it resolved that Report P07-24 from the Manager of Planning and Development be received; and further, that allocation for 257 units of sewage treatment at the Angus sewage treatment plant be reserved for Essa Developments Phase 2, on the condition(s) that: the Province provide written authorization of increased plant capacity, sufficient to provide for an additional 257 units without impeding on any existing commitments (existing commitments listed in Planning Report P07-19) and within the scope of what is acceptable to the Ministry of the Environment.*

**f. Revised Request for Parkland Dedication**

Recommendation: *Be it resolved that Report P07-25 from the Manager of Planning and Development be received; and further*

*That the Township accept the latest request of Ed and Alice Guergis, so as to provide them with "first right of refusal" to repurchase the lands which they are dedicating to the Township, should the Township, in the future, decide to sell these lands – on the condition that the Guergis must offer fair market value to the Township for the subject lands.*

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

**6. FIRE AND EMERGENCY SERVICES**

**a. Fire Safety Bunker Gear**

Recommendation: *Be it resolved that Report F02-2007 from the Fire Chief be received; and that the Fire Chief receive approval to immediately replace 3 unserviceable and 3 improper fitting bunker gear sets with the cost applied to the 2007 budget; and That annual replacement numbers and funding to meet bunker gear replacement requirements over four years be discussed during 2007 budget deliberations.*

**b. Fire Department Administrative Support**

Recommendation: *Be it resolved that Report F03-2007 from the Fire Chief be received; and that the Fire Chief receive approval to immediately hire a part time administrative assistant at 25 hours per week and subject to budget deliberations where another department would have a need for clerical assistance the position hours be increased.*

**c. Combined Purchase of SCBA Face Mask Fit Tester**

Recommendation: *Be it resolved that Report F04-2007 from the Fire Chief be received; and that Council approve the Fire Chief entering into the joint purchase of a fit test machine with the fire services of Springwater and New Tecumseth; and That the purchase price plus accessories be applied at 1/3 equal funding into the 2007 fire budget.*

**7. PUBLIC WORKS**

**a. Annual MOE Inspection of the Thornton Water Treatment Plant**

Recommendation: *Be it resolved that Report PW-07-07 from the CAO/Public Works Manager be received; and further That the CAO/Public Works Manager be authorized to apply for an amendment to the Certificate of Approval (C of A) issued for this facility to identify the existing equipment that has been installed.*

**b. Request for Directional Signage on Township Road Allowance**

Recommendation: *Be it resolved that Report PW-07-08 together with Report PW-06-45 from the CAO/Public Works Manager be received; and further Should Council authorize this type of signage to be placed on our road allowances, that the draft Business Directional Signage on Road Allowances Policy, marked as Appendix "C" attached hereto be approved and the Clerk be directed to amend By-law No. 2006-51 accordingly to allow for such signage.*

**c. Request for Extension to Mandatory Water Hook-up and Waive Service Rates**

Recommendation: *Be it resolved that Reports PW-07-06 and PW-07-11 from the CAO/Public Works Manager be received; and further That the request of the property owner to have their non-compliance water service flat charge waived not be approved until such time that a demolition permit has been applied for and the building has been demolished.*

**d. Damage to Roads at Snowmobile Crossings**

Recommendation: *Be it resolved that Report PW-07-12 from the CAO/Public Works Manager be received for information.*

**8. FINANCE**

**9. CLERKS / BY-LAW ENFORCEMENT**

**a. Electronic Records Management Program**

Recommendation: *Be it resolved that Report C03-2007 from the Clerk be received; and that the Clerk and the Clerk's Assistant be given pre-budget approval to enroll in the first one day program of Records Management Fundamentals through the University of Toronto Professional Learning Centre, at a cost of \$210.00 each in preparation for implementing electronic document management in 2008.*

**b. Municipal Law Enforcement Monthly Report**

Recommendation: *Be it resolved that Report BL02-2007 from the Municipal Law Enforcement Officer be received.*

**c. Monthly Canine Control Report**

Recommendation: *Be it resolved that the Canine Control Report for the month of January 2007 from Canine Control Officer Whiston be received.*

**10. OTHER BUSINESS**

**11. ADJOURNMENT**

Recommendation: *Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn to meet again on Wednesday, March 7, 2007 at 6:00 p.m.*