

**TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
AGENDA**

**WEDNESDAY, 19 DECEMBER 2007  
6:00 p.m.**

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**STAFF REPORTS**

- 4. PLANNING AND DEVELOPMENT**
  - a. By-law Standards of Maintenance and Occupancy of Property**

Recommendation: *Be it resolved that Report P07-75 from the Chief Building Official be received; and further  
That Council consider appointing the Committee of Adjustment members to be appointed by Council as Committee members for the by-law, referenced as the Property Standards Committee.*

- b. Essa Developments Phase II Redline Request**

Recommendation: *Be it resolved that Report P07-79 from the Acting Manager of Planning and Development be received; and further  
That Council defer consideration of proposed red line revisions for Essa Developments (Brownley Meadows Phase II) until such time that the Ontario Municipal Board Appeal by Stonemount Developments Inc. has been resolved.*

- 5. PARKS AND RECREATION / COMMUNITY SERVICES**
  - a. Ontario Safe Sport Helmet Program**

Recommendation: *Be it resolved that Report PR-2007-27 from the Recreation Coordinator/Programmer be received.*

- b. Program Guide**

Recommendation: *Be it resolved that Report PR-2007-28 from the Recreation Coordinator/Programmer be received, and that the quotation in the amount of \$1,500 for*

*each printing, as submitted by the Barrie Examiner, be accepted for the printing of the program and leisure guide.*

**c. Catch Training Kit and Nutrition Manual**

Recommendation: *Be it resolved that Report PR-2007-29 from the Recreation Coordinator/Programmer be received.*

**d. Baxter Ball Diamond Security System**

Recommendation: *Be it resolved that Report PR -2007-28 from the Recreation Coordinator/Programmer be received; and further that the options for security at the Baxter Ball Diamond building be reviewed during 2008 budget deliberations.*

**e. Angus Branch Project** **ADDED**

Recommendation: *Be it resolved that Report EPL-2007-0 from the CEO, Essa Public Library Board, be received; and That council approve the location of the new Angus Branch facility at the Angus Recreation Centre at the best suitable site to be determined by the architects and the Board; the options being a) attached to the Angus Arena; b) replacing the current outdoor basketball court; or c) replacing the current skateboard park.*

**6. FIRE AND EMERGENCY SERVICES**

**7. PUBLIC WORKS**

**8. FINANCE**

**a. Request to Write Off/Adjust 2007 Taxes**

Recommendation: *Be it resolved that Report TA -2007-12 from the Tax Collector be received; and that the Tax Collector be authorized to adjust taxes as per the attached listings for Cancellation, Reduction or Refund of Taxes and further that the write off as attached, be approved.*

**b. Request for Additional Staff**

Recommendation: *Be it resolved that Report No. TR-2007-28 from the Treasurer be received; and That the position of Deputy-Treasurer be approved at a salary range of \$46,676 to \$55,892 and posted according to the hiring policy, including advertising on the AMCTO web site, based on the supporting information provided.*

**9. CLERKS / BY-LAW ENFORCEMENT**

**a. Draft Amended Procedure By-law**

Recommendation: *Be it resolved that Report C30-2007 from the Clerk be received; and That the draft Procedure By-law incorporating legislated changes be presented for approval.*

**b. Revised Municipal Act Requirements fulfilled**

Recommendation: *Be it resolved that Report C31-2007 from the Clerk regarding meeting the legislative requirements under the amended Municipal Act by January 1, 2008 be received for information.*

**c. Closed Meeting Practices**

Recommendation: *Be it resolved that Report C32 -2007 from the Clerk regarding Best Practices for closed meetings be received for information.*

**d. Amendments to the Business Licensing By-law, 2005-97**

Recommendation: *Be it resolved that Report C33 -2007 from the Clerk regarding amendments to the Business Licensing By-law be received.*

**e. Municipal Law Enforcement Monthly Report**

Recommendation: *Be it resolved that monthly report BL10-2007 from the Municipal Law Enforcement Officer for the month of November 2007 be received.*

**10. OTHER BUSINESS**

- a. Build Canada Funding Program – verbal update by the Mayor and the CAO.

**11. ADJOURNMENT**

Recommendation: *Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn to meet again on January 9, 2008 at 6:00 p.m.*