

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, 5 DECEMBER 2007**

AGENDA

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of Committee of the Whole and Regular Council meetings held on the Twenty First day of November, 2007 be adopted as circulated.*

4. PRESENTING, REFERRING OR PASSING OF ACCOUNTS

Recommendation: *Be it resolved that Payment Voucher #12 dated November 15 to 28, 2007 in the amount of \$655,431.65 be approved; and That Visa Accounts dated September 15 to October 15, 2007 in the amount of \$6,327.13 be approved; and That Payroll for the month of November 2007 in the amount of \$140,698.03 be approved.*

5. CORRESPONDENCE – Information Items (Available in the Clerk’s office)**

- a. Letter from Nottawasaga Police Services Board**
Re: Other Force Income
- b. Letter from the Ministry of Community Safety and Correctional Services**
Re: Emergency Management Programs
- c. Media Release from the Ontario Federation of Snowmobile Clubs**
Re: Get Ready for Snowmobiling Week
- d. Letter from the Ministry of Citizenship and Immigration**
Re: Volunteer Recognition Programs

Recommendation: *Be it resolved that Information Items 5(a) to (d) be received.*

6. CORRESPONDENCE - Action Items

a. Letter regarding Recycling Specialties – Processing/Transfer Facility

Recommendation: *Be it resolved that the letter dated November 28, 2007 from Jones Consulting regarding the Recycling Specialties Recycling Processing/Transfer Facility be received; and that Planning staff provide a written response to the comments presented in the letter.*

b. Letter from the Nottawasaga Valley Conservation Authority

Recommendation: *Be it resolved that the request for representation from Essa Township to the Nottawasaga Valley Conservation Authority's Stakeholder Partner Committee be received; and that _____ be appointed as the Essa Township representative.*

c. Letter from the Township of Elizabethtown-Kitley

Recommendation: *Be it resolved that the letter from the Township of Elizabethtown-Kitley with respect to the cost of training related to Fire Code enforcement be received; and that The Township of Essa does/not support requesting that the Ontario Fire Marshal (OFM) cover the cost associated with training and workshops should the OFM initiate new fire safety legislation*

7. COMMITTEE REPORTS

a. Essa Public Library Board

Recommendation: *Be it resolved that the minutes of the Essa Public Library Board dated October 22, 2007 be approved as presented.*

b. Nottawasaga Police Services Board

Recommendation: *Be it resolved that the minutes of the Nottawasaga Police Services Board held on October 23, 2007 be received.*

c. Essa Committee of Adjustment

Recommendation: *Be it resolved that the letter regarding resident concerns received by the Committee of Adjustment be received; and That the proposed 2008 Committee of Adjustment meeting schedule be received.*

d. Thornton-Cookstown Trans Canada Trail Committee

Recommendation: *Be it resolved that the minutes of the Thornton-Cookstown Trans Canada Trail Committee meeting of 25 September 2007 be approved.*

e. Essa Parks and Recreation Committee

Recommendation: *Be it resolved that the minutes of the Essa Parks and Recreation Committee held on November 13, 2007 be approved as presented.*

8. PETITIONS

9. MOTIONS AND NOTICES OF MOTIONS

a. January Council Meeting Schedule

WHEREAS The Council of The Township of Essa has hereby affirmed that it shall meet regularly on the first and third Wednesday of each month; and

WHEREAS The Corporation of The Township of Essa shall close its offices to regular business between December 24, 2007 and January 2, 2008, no business of any significance can occur during this period; and

WHEREAS there are five Wednesdays in January;

NOW THEREFORE BE IT RESOLVED THAT The Council of The Township of Essa hereby agrees to amend its meeting schedule for the month of January 2008 to meet on the second and fourth Wednesdays, being the 9 and 23 of January, 2008; and

THAT public notice of this schedule change shall be posted on the Township website and at the Administration Office, and advertised in a newspaper having general circulation in the municipality.

b. Appointment of a Closed Meeting Investigator

WHEREAS Section 239.1 of the revised Municipal Act, 2001 enables any person to request an investigation of whether a municipality or local board has complied with either the statutory requirements for closed meetings, or a procedure by-law; and

WHEREAS the Council of The Township of Essa did approve and forward a Resolution on May 16, 2007 requesting that the County of Simcoe appoint an individual to fulfill this role for all municipalities within its jurisdiction to ensure consistency across the County; and

WHEREAS The County of Simcoe supports the appointment of one individual as a Closed Meeting Investigator, who's agreement with the County would include any local municipalities who concur with the recommendation and wish to participate in such agreement;

NOW THEREFORE BE IT RESOLVED THAT The Township of Essa does support the appointment of John Maddox as the Closed Meeting Investigator for the County of Simcoe, and therefore the Township of Essa, inclusive of an agreement to be signed with the County of Simcoe; and

THAT a By-law to appoint John Maddox as the Closed Meeting Investigator for the Township of Essa shall be brought forward for approval following ratification with the County of Simcoe.

c. Attendance at the 2008 OGRA/ROMA Conference

Be it resolved that the following persons be authorized to attend the 2008 OGRA/ROMA Combined Conference at the Royal York Hotel, from February 24 through 27, 2008:

*Deputy Mayor Dowdall
Councillor Henderson
Councillor Macdonald
CAO/Manager of Public Works G. Murphy;*

And

That the Treasurer be authorized to forward the registration fees.

d. Waiving Landfill Tipping Fees

WHEREAS a letter has been received from the County of Simcoe advising that landfill vouchers donated to the Helping Hand New to You store shall not be accepted as payment for materials brought to the County landfill sites, and that County staff are unable to waive or reduce tipping rates;

NOW THEREFORE BE IT RESOLVED THAT The Township of Essa shall/not pay the tipping fees for vouchers that are donated by residents to the Helping Hand New to You store; and

That the County be so advised.

e. Duplication of Planning Services

WHEREAS there is a significant duplication of planning services between the upper tier County of Simcoe and local Conservation Authorities; and

WHEREAS the lower tier Township of Essa is also legislated to provide planning services to its property owners in accordance with its own Official Plan and the County of Simcoe Official Plan; and

WHEREAS residents and ratepayers of all lower tier municipalities are required to go to extreme measures, both financially and through due process, to receive approval for building or construction projects, regardless of their size;

NOW THEREFORE BE IT RESOLVED THAT The Township of Essa seeks the support of the municipalities within the County of Simcoe to streamline the planning duties currently undertaken by the conservation authority to avoid duplication; and

THAT the planning duties of the Conservation Authority be streamlined to avoid duplication with the County of Simcoe; and further

THAT the local Conservation Authorities continue to focus its responsibilities on vital environmental issues such as groundwater monitoring, watersheds, restoration, reforestation, wildlife and habitat conservation

10. UNFINISHED BUSINESS

11. BY-LAWS

a. By-law 2007 – 74

Recommendation: *Be it resolved that leave be granted to introduce By-law 2007 - 74, being a By-law authorizing the Mayor and the Clerk to enter into an Agreement with Alliance Homes Inc. to plow and maintain the roads within the Ridgehill Subdivision, Phase II, located at Part of the West Half of Lot 2 Concession 5, Plan 51M-880; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

b. By-law 2007 –

Recommendation: *Be it resolved that leave be granted to introduce By-law 2007 -, being a By-law authorizing the Mayor and the Clerk to enter into an Agreement with Bestpro Corp. to plow and maintain the roads within the Utopia Village Subdivision, being the West half of Lot 30, Concession 6, Township of Essa, Plan 51M-850; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

c. By-law 2007 –

Recommendation: *Be it resolved that leave be granted to introduce By-law 2007 -, being a By-law authorizing the Mayor and the Clerk to enter into an Agreement with Thornton Hills Phase I Ltd. to plow and maintain the roads within the Thornton Hill Phase 2 subdivision, located on Part of Lot 1, Concession 7, formerly the Town of Innisfil, being the lands registered as Plan 51M-863; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

d. By-law 2007 -

Recommendation: *Be it resolved that leave be granted to introduce By-law 2007 -, being a By-law of the Corporation of the Township of Essa to remove Blocks 101, 102 and 108 of Plan 51M-844, Phase 4 of the Nottawasaga Village Subdivision, as shown on 51R-35276, from the Part Lot Control Provisions of the Planning Act; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

12. QUESTIONS

13. IN CAMERA RECOMMENDATION AMENDED

Recommendation: *Be it resolved that Council proceed In Camera in order to address matters pertaining to advice that is subject to litigation or potential litigation, including matters before administrative tribunals, as well as a proposed or pending acquisition or disposition of land for municipal or local board purposes.*

14. CONFIRMATION BY-LAW

By-law 2007 -

Recommendation: *Be it resolved that leave be granted to introduce By-law 2007 -, being a by-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this Fifth Day of December 2007; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

15. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of the Council of the Township of Essa adjourn to meet again on the Nineteenth day of December 2007 following Committee of the Whole.*