

**TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
AGENDA**

**WEDNESDAY, 18 APRIL 2007  
6:00 p.m.**

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**
  - a. 7:00 Proposed Zoning By-law Amendment**  
Re: Essa Developments Phase 1, Part Lots 28 and 29, Conc. 4, 5<sup>th</sup> Line
  - b. 7:10 Proposed Draft Plan of Subdivision and Zoning By-law Amendment**  
Re: Queensgate: E Half of Lot 31, Conc. 4, Centre Street

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

**a. Aramis Holdings Traffic Impact Study**

Recommendation: *Be it resolved that Report P07-43 from the Manager of Planning and Development be received for information purposes.*

**b. Economic Development Statistics for February and March 2007**

Recommendation: *Be it resolved that Report P07-44 from the Manager of Planning and Development be received for information purposes.*

**c. Queensgate Developments Extension of Municipal Servicing Allocation**

Recommendation: *Be it resolved that Report P07-46 from the Manager of Planning and Development be received; and further That servicing allocation for Queensgate Homes (municipal water and sewer services) be extended for one additional year to expire July 1<sup>st</sup>, 2008.*

**d. Brownley Meadows and Devonleigh Homes Parkland and Model Homes**

Recommendation: *Be it resolved that Report P07-47 from the Manager of Planning and Development be received; and further*

*That Devonleigh Homes be granted permission to construct the parkland block and parkettes to be contained within Brownley Meadows, at the beginning of construction and development, with proper credit being granted to Devonleigh (through development charges to be collected) up to the amount equal to that portion of the development charges collected for parks, as approved by the Township and its Engineer; and further*

*That any additional expenditures for parkland equipment in these parks be approved by Council prior to the expenditures, should Devonleigh be seeking additional compensation; and further*

*That Devonleigh be granted an additional five model homes up to an upset limit of ten model homes given the large number of lots purchased and the strong commitment to Essa Township, and the fact that there will only be a couple of builders in Brownley Meadows as a whole.*

## **5. PARKS AND RECREATION / COMMUNITY SERVICES**

### **a. Parks and Recreation Ontario (PRO) Conference**

Recommendation: *Be it resolved that Report PR2007-06 from the Recreation Coordinator/Programmer be received.*

### **b. Essa Challenge 2007**

Recommendation: *Be it resolved that Report PR-2007-07 from the Recreation Coordinator/Programmer received; and further*

*THAT Council approves sponsoring one team to participate in the annual Essa Challenge Golf Tournament July 23, 2007 at Tangle Creek Golf Course to support the **Royal Victoria Hospital Cancer Care Unit** at a cost of \$520.*

### **c. Summer Student Job Opportunities**

Recommendation: *Be it resolved that Report PR -2007-8 from Recreation Coordinator / Programmer be received; and further*

*That the Recreation Coordinator/Programmer be authorized to advertise the positions of 2 Parks Maintenance Students @ \$10/hr, 1 Facility Attendant Thornton Arena @ \$10/hr, 2 Camp Supervisors @ \$12/hr, 5 Camp Counselors @ \$9/hr; and further*

*That the Park students and Facility Attendant be authorized to start on April 30, 2007, the Camp Supervisors start on June 4, 2007 and Camp Counselors start July 3, 2007.*

### **d. FT Facility/Parks Maintenance Operators**

Recommendation: *Be it resolved that Report PR -2007-9 from Recreation Coordinator/Programmer be received; and further*

*That the Recreation Coordinator/Programmer be authorized to advertise for two positions of Facility/Parks Maintenance Operators.*

**e. Rural Economic Development Program**

Recommendation: *Be it resolved that Report EPL-2007-4 from the CEO, Essa Public Library Board be received; and  
That Council supports the notion that a new Angus Branch facility will aid in the revitalization of the community, contribute to its economic development, and enhance local opportunities for skills training and lifelong learning; and  
That Council supports the application of the Essa Public Library to the Rural Economic Development program offered through the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA), to secure funding toward the costs of various aspects of the Angus Branch Project; and  
That the Library CEO be directed to submit an application for funding to the RED Program.*

**6. FIRE AND EMERGENCY SERVICES**

**7. PUBLIC WORKS**

**a. Ontario Clean Water Agency 2006 Summary Reports**

Recommendation: *Be it resolved that Report PW-07-25 from the CAO/Public Works Manager, together with the Ontario Clean Water Agency's 2006 Summary Reports for the Angus, Baxter and Thornton Well Supply Systems be received.*

**b. Budget Consideration: Administration Centre Cleaning**

Recommendation: *Be it resolved that Report PW-07-26 from the CAO/Public Works Manager be received; and further  
That the proposal submitted by Mr. William Talbot to provide cleaning services at the Administration Centre for \$720.00 per month (three nights per week) be accepted, effective May 1, 2007.*

**8. FINANCE**

**a. Request to Write Off /Adjust 2004, 2005 & 2006 Taxes**

Recommendation: *Be it resolved that Report TA-2007-02 from the Senior Tax Clerk be received; and that the Senior Tax Clerk be authorized to adjust taxes as per the attached listing for Cancellation, Reduction, or Refund of Taxes and further that the write off as attached, be approved.*

**b. Request to Write Off/Adjust 2006 Taxes**

Recommendation: *Be it resolved that Report TA-2007-03 from the Senior Tax Clerk be received; and that the Senior Tax Clerk be authorized to adjust taxes as per the attached listing for Cancellation, Reduction or Refund of Taxes and further that the write off as attached, be approved.*

**c. 2007 Proposed Budget**

Recommendation: *Be it resolved that Report TR-2007-09 from the Treasurer be received; and THAT the Treasurer is directed to make changes to the proposed 2007 budget based on Council discussion for presentation at the May 2, 2007 meeting.*

**9. CLERKS / BY-LAW ENFORCEMENT**

**a. Township Promotional items**

Recommendation: *Be it resolved that Report C5-2007 from the Clerk be received; and that \$1,000 be added to the "Township recognition" budget for the purchase of personalized promotional items; and*

*That these items be used as gifts for visiting dignitaries, and also be offered for sale so that any revenue generated from their sale will be allocated back to the budget for the purchase of additional promotional items.*

**b. Monthly Canine Control Report**

Recommendation: *Be it resolved that the Canine Control Report for the month of March 2007 from Canine Control Officer Whiston be received.*

**10. OTHER BUSINESS**

**11. ADJOURNMENT**

Recommendation: *Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn to meet again on Wednesday, May 2, 2007 at 6:00 p.m.*