

**TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
AGENDA**

**WEDNESDAY, APRIL 4, 2007  
6:00 p.m.**

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**
  - a. 6:00 Dr. Nigel Gripper, Board Chair, Stevenson Memorial Hospital**  
Re: 2007 Update on Challenges and Opportunities

**STAFF REPORTS**

- 4. PLANNING AND DEVELOPMENT**
  - a. Angus Pharmacy (Guardian Drugs) Site Plan Approval**

Recommendation: *Be it resolved that Report P07-38 from the Manager of Planning and Development be received; and further That the site plan and all related drawings associated with the proposed new pharmacy for Angus (River Drive) be approved including:*

- (a) the lack of a garbage enclosure;*
- (b) \$10,000 for securities for works to be constructed; and*
- (c) five parking spaces abutting the daylighting triangle will be 5.5 metres in length as opposed to the required 6 metres.*

- b. Street Names, Essa Developments Subdivision**

Recommendation: *Be it resolved that Report P07-39 from the Manager of Planning and Development be received; and further That the following streets in the Essa Developments Subdivision, as depicted on the attached sketch, be assigned names as follows:*  
*Mike Hart Drive, Greenwood Drive, Quigley Street, Banting Crescent, Arnold Crescent, Brennan Crescent, Hutton Crescent, Makepeace Street, Wagner Crescent, Stevenson Street, Red Cedar Lane*

**c. 160 Mill Street Rezoning**

Recommendation: *Be it resolved that Report P07-41 from the Manager of Planning and Development be received; and further  
That Committee support a rezoning of 160 Mill Street from Institutional (I) Zone to Core Commercial (C2) Zone immediately provided the purchaser of 160 Mill Street provide an acceptable Undertaking to the Township to enter into a Site Plan Control Agreement, prior to the development and/or improvements of this property.*

**d. Planning Principles Seminar**

Recommendation: *Be it resolved that Report P07-42 from the Manager of Planning and Development be received; and further  
That the current Planning Assistant be granted permission to attend a free one day seminar on Planning Principles.*

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

**a. March Break Mania Day Camp**

Recommendation: *Be it resolved that Report PR-2007-5 from the Recreation Coordinator/ Programmer be received.*

**6. FIRE AND EMERGENCY SERVICES**

**a. Alternate Community Emergency Management Coordinator (CEMC)**

Recommendation: *Be it resolved that Report F06-2007 from the Fire Chief / CEMC be received; and  
That Jeff J. Kirk be designated as Alternate Community Emergency Management Coordinator for the Township of Essa, and that a By-law be prepared to confirm the appointment of an Alternate Community Emergency Management Coordinator for the Township of Essa; and  
That the Alternate CEMC be approved to attend the mandatory CEMC course held at Kingston Ontario April 24 to 27, 2007.*

**7. PUBLIC WORKS**

**a. 2007 Street Sweeping Tender**

Recommendation: *Be it resolved that the tender submitted by \_\_\_\_\_  
in the lump sum amount of \$ \_\_\_\_\_ be accepted as per Township specifications contingent upon satisfactory confirmation of liability insurance and W.S.I.B. coverage; and further*

*That the CAO/Manager of Public Works be authorized to arrange for the necessary work to be done.*

**b. Ontario Good Roads Association Courses**

Recommendation: *Be it resolved that Report PW-07-21 from the CAO/Public Works Manager be received; and further That Tom Coulson and Bob Morrison be authorized to attend the OGRA sponsored courses offered at the University of Guelph, and the Treasurer be authorized to forward the registration fee for both employees.*

**c. Water Supply Agreement**

Recommendation: *Be it resolved that Report PW-07-23 from the CAO/Public Works Manager be received; and further That the Mayor and Clerk be authorized to enter into a Water Supply Agreement with the Town of New Tecumseth for the purchase of 100 cubic metres of water from the Collingwood to Alliston pipeline to service the Baxter water system.*

**d. Nottawasaga Valley Conservation Authority**

Recommendation: *Be it resolved that Report PW-07-24 from the CAO/Manager of Public Works be received for information.*

**8. FINANCE**

**a. Request to Write Off/Adjust 2005 & 2006 Taxes**

Recommendation: *Be it resolved that Report TA-2007-01 from the Senior Tax Clerk be received; and that the Senior Tax Clerk be authorized to adjust taxes as per the attached listings for Cancellation, Reduction or Refund of Taxes and further that the write off as attached, be approved.*

**b. Transfer to/from Reserves, Reserve Funds and Development Charges**

Recommendation: *Be it resolved that Report TR-2007-08 from the Treasurer, dated April 4, 2007 be received; and*

*That funds be transferred from General Revenues to:*

<i>Reserve for Sale of Thornton Hydro</i>	<i>\$ 8,520.00</i>
<i>Reserve for Riverbank Restoration</i>	<i>\$ 6,998.58</i>
<i>Reserve for Fishing Parks</i>	<i>\$ 3,322.41</i>
<i>Reserve Fund for BIA</i>	<i>\$ 7,354.48</i>
<i>Reserve for Parks &amp; Recreation</i>	<i>\$ 37,675.00</i>

*and;*

*That funds be transferred from:*

<i>Reserve for Sale of Thornton Hydro to General Revenues</i>	<i>\$106,609.00</i>
<i>Reserve for Parks &amp; Recreation to General Revenues</i>	<i>\$ 68,455.00</i>
<i>Reserve for Fire Department to General Revenues</i>	<i>\$ 79,192.00</i>
<i>Reserve for Fire Dept. Training &amp; Equipment to General Revenues</i>	<i>\$ 35,910.00</i>
<i>Reserve for Special Projects to General Revenues</i>	<i>\$159,927.00</i>
<i>Reserve for Urban Standards to General Revenues</i>	<i>\$ 3,461.88</i>
<i>Development Charge for Park Development &amp; Facilities to General Revenues</i>	<i>\$ 54,584.00</i>
<i>Development Charge for Protection (Fire) to General Revenues</i>	<i>\$ 5,644.00</i>
<i>Development Charge for Roads &amp; Related to General Revenues</i>	<i>\$ 27,084.00</i>
<i>General Revenues to Development Charge for Public Works &amp; Fleet</i>	<i>\$ 6,715.20</i>
<i>Reserve Fund for Parkland to General Revenues</i>	<i>\$ 31,555.00</i>
<i>Reserve Fund for Brown's Line &amp; Bridge to General Revenues</i>	<i>\$ 40,502.51</i>

*and further;*

*That these transfers be dated December 31, 2006.*

**9. CLERKS / BY-LAW ENFORCEMENT**

**10. OTHER BUSINESS**

**11. ADJOURNMENT**

Recommendation: *Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn to meet again on Wednesday, April 18, 2007 at 6:00 p.m.*