

**TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
AGENDA**

**WEDNESDAY, 3 SEPTEMBER 2008  
7:00 p.m.**

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**
  - a. 7:00 Dan and Barbara Mallory**  
Re: Mount Everest Expedition
  - b. 7:10 Cheque Presentation to Royal Victoria Hospital**  
Re: Proceeds of the 2008 Essa Challenge
  - c. 7:20 Cheque Presentation from Hydro One Networks**  
Re: Grant for Playground Equipment

**STAFF REPORTS**

- 4. PLANNING AND DEVELOPMENT**
  - a. Vipassana Centre Site Plan Approval**

Recommendation: *Be it resolved that Report P08-68 from the Manager of Planning and Development be received; and further That the appropriate approving by-law be presented to Council for their consideration, once favourable comments have been confirmed from the Fire Chief.*

- b. Attendance at Committee of Adjustment Fall Seminar**

Recommendation: *Be it resolved that Report P08-69 from the Manager of Planning and Development be received; and further that Committee of Adjustment members and staff be authorized to attend the one day seminar for those associated with Committees of Adjustment in the Province on September 26<sup>th</sup>, 2008 in Collingwood at a cumulative cost of \$600.00.*

**c. Township's Fencing By-Law requested revision to include daylighting triangle**

Recommendation: *Be it resolved that Report P08-70 from the Manager of Planning and Development be received; and further that the Township's Fencing By-Law, By-Law Number 2008-44 be amended to include specific distances to apply to corner lots where daylighting triangles are required.*

**d. Pinewoods Chapel, Placement of Office Trailer for use Sunday mornings**

Recommendation: *Be it resolved that Report P08-72 from the Planning Technician be received; and further That Pinewoods Chapel on Brian Avenue be granted permission to place a temporary office trailer behind the Chapel for us on Sunday mornings; and further That the fee for a Building Permit be 40% of the regular fee in accordance with Council's general intentions concerning Building Permits and religious institutions.*

**e. 223 Mill Street – Commercial Plaza Site Plan Approval**

Recommendation: *Be it resolved that Report P08-74 from the Manager of Planning and Development be received; and further That the appropriate Site Plan Control By-Law authorizing approval for 223 Mill Street be presented to Council once staff has been satisfied concerning the comments and issues as identified within the body of this Report.*

**f. Status of Building Permits - Year-to-date**

Recommendation: *Be it resolved that Report P08-75 from the Manager of Planning and Development be received for information purposes.*

**g. 160 Mill Street - Request to Waive Official Plan Amendment**

Recommendation: *Be it resolved that Report P08-76 from the Manager of Planning and Development be received; and further That Council support the commercial development of 160 Mill Street in accordance with site plan approval (an application to be submitted in the near future).*

**h. Official Plan Mapping – Arcview Conversion**

Recommendation: *Be it resolved that Report P08-77 from the Manager of Planning and Development be received; and further That the Township conversion of its Official Plan and Zoning By-law mapping be carried out by a private individual who is set up and ready to initiate and carry out the task required for a fee of \$2,000.00 per project.*

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

**a. Request to waive rental fee for free Flu Clinic**

Recommendation: *Be it resolved that Report PR-2008-17 from the Recreation Coordinator/Programmer be received; and further That the Thornton and Angus arena meeting rooms fees for a flu clinic on November 15 in Thornton & November 22, in Angus from 10 am – 5 pm be waived.*

**6. FIRE AND EMERGENCY SERVICES**

**a. Monthly Fire Services Report**

Recommendation: *Be it resolved that the incident report from the Fire Chief for Fire Services for the month of July 2008 be received.*

**7. PUBLIC WORKS**

**a. Proposed Renumbering of Margaret Street – Angus**

Recommendation: *Be it resolved that Report PW-08-49 from the CAO/Manager of Public Works be received; and further That a by-law to renumber the buildings and properties along Margaret Street be presented to Council for consideration.*

**b. Margaret Street Municipal Drain Constructed Under By-law No. 912**

Recommendation: *Be it resolved that Report PW-08-50 from the CAO/Manager of Public Works be received; and further That the request of the Solicitor for the owners at Part Lot 15, Plan 160A to discharge By-law #912 from the title to his client's property be denied.*

**c. Resident's Request for Speed Reduction on the 20<sup>th</sup> Sideroad between the 5<sup>th</sup> Line and County Road 10**

Recommendation: *Be it resolved that Report PW-08-51 from the CAO/Manager of Public Works be received; and That the request of the resident for the implementation of a reduced speed limit on the 20<sup>th</sup> Sideroad between the 5<sup>th</sup> Line and County Road 10 be denied.*

**d. Brookvalley Developments Ltd. Pre-Servicing of Phase 2 – verbal report**

**8. FINANCE**

**a. 2007 Surplus or Deficit Position**

Recommendation: *Be it resolved that Report TR-2008-23 from the Treasurer be received; and  
That accumulated surplus funds of \$360,000 be transferred to the reserve for capital spending.*

**b. Development Charge By-Law 2004-51 - Indexing of rates**

Recommendation: *Be it resolved that Report No. TR-2008-24 from the Treasurer be received; and  
That the development charge rates be indexed effective September 1, 2008, in accordance with By-Law No. 2004-51, as amended by By-Law(s) 2005-54 and 2007-71 with calculated rates increased by 10.35%.*

**c. Budget Compared to Actual – Operating and Capital Expenditures**

Recommendation: *Be it resolved that Report No. TR-2008-25 from the Treasurer be received; and  
That the Budget Compared to Actual Statement at August 15, 2008 be approved.*

**9. CLERKS / BY-LAW ENFORCEMENT**

**a. Canine Control Monthly Reports**

Recommendation: *Be it resolved that the Reports from the Canine Control Officer for the months of June and July 2008 be received.*

**10. OTHER BUSINESS**

**11. ADJOURNMENT**

Recommendation: *Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn to meet again on 17 September 2008 at 6:00 p.m.*