

**TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE
AGENDA**

**WEDNESDAY, 18 JUNE 2008
7:00 p.m.**

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

STAFF REPORTS

- 4. PLANNING AND DEVELOPMENT**
 - a. Development Proposal for 8903 County Road 56**

Recommendation: *Be it resolved that Report P08-57 from the Manager of Planning and Development be received; and further
That a Zoning By-law Amendment be presented to Council for their consideration with a site plan drawing and agreement to follow.*

- b. 5450 25th Sideroad Request for Temporary Second Residence Request for Refund**

Recommendation: *Be it resolved that Report P08-58 from the Manager of Planning and Development be received; and further
That Council consider the by-law presented on the Council agenda permitting a second residence on a temporary basis; and further
That a request for a refund of a minor variance fee (\$350.00) be granted.*

- c. Part Lot Control for Cassavia Homes (Stonemount Subdivision) Lot 22 and Lot 25, Plan M-844**

Recommendation: *Be it resolved that Report P08-59 from the Manager of Planning and Development be received; and further
That Council consider a by-law in order that Part Lot Control as prescribed by the Planning Act be applied to permit for the severance of semi-detached Lots 22 and 25 within Phase IV of the Stonemount Subdivision.*

d. Queensgate Mannington Homes Request for Tree Clearing and Topsoil Removal

Recommendation: *Be it resolved that Report P08-60 from the Manager of Planning and Development be received; and further
That Queensgate Mannington Homes be permitted to remove trees to clear their site for the development of a subdivision on the northwest corner of Centre Street and the 5th Line in accordance with a drawing to be approved by Township staff; and further
That Queensgate Mannington Homes be issued a Topsoil Removal Permit once the Township Engineer has approved a dust/erosion control plan.*

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

a. Monthly Fire Services Report

Recommendation: *Be it resolved that the incident report from the Fire Chief for Fire Services for the month of May 2008 be received.*

7. PUBLIC WORKS

a. Offers submitted for the purchase of 1977 Massey Ferguson Tractor

Recommendation: *Be it resolved that the offer submitted by Todd Topper – Mission Cycle, in the amount of \$3,800.00 (plus taxes) for the 1977 Massey Ferguson Tractor be accepted; and further
That this tractor is sold where is, as is, with no warranty expressed or implied.*

b. Proposed Closure of Administration Centre for Christmas Holidays

Recommendation: *Be it resolved that Report PW-08-42 from the CAO/Manager of Public Works be received; and further
That the Administration Centre be closed during the Christmas/New Year's season from December 25th, 2008 through to January 2, 2009 and be re-opened on Monday, January 5, 2009; and further
That staff be required to use 3 days vacation, 3 days lieu time for overtime worked (if available) or 3 days without pay.*

c. Proposed Development Charges

Recommendation: *Be it resolved that Report PW-08-43 from the CAO/Manager of Public Works be received for information.*

8. FINANCE

a. Request to Write Off/Adjust 2007 & 2008 Taxes

Recommendation: *Be it resolved that Report TA-2008-05 from the Tax Collector be received; and
That the Tax Collector be authorized to adjust taxes as per the attached listings for Cancellation, Reduction or Refund of Taxes and further that the write off as attached, be approved.*

b. Request to Write Off/Adjust 2008 Taxes

Recommendation: *Be it resolved that Report TA-2008-06 from the Tax Collector be received; and
That the Tax Collector be authorized to adjust taxes as per the attached listing for Cancellation, Reduction or Refund of Taxes and further that the write off as attached, be approved.*

9. CLERKS / BY-LAW ENFORCEMENT

10. OTHER BUSINESS

11. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn to meet again on 2 July 2008 at 6:00 p.m.*