

**TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE
WEDNESDAY, 18 JUNE 2008
7:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, 18 June 2008 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor David Guergis
Deputy Mayor Terry Dowdall
Councillor Sandie Macdonald
Councillor Rick Newlove
Councillor Ron Henderson

Staff in attendance: Greg Murphy, CAO/Manager of Public Works
Mike Galloway, Clerk
Julie Barrett, Treasurer/Deputy Clerk
Colleen Healey, Manager of Planning and Development
Paul Macdonald, Fire Chief

1. OPENING OF MEETING BY THE MAYOR

Mayor Guergis opened the Committee of the Whole meeting at 7:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

a. Development Proposal for 8903 County Road 56

Resolution No: CW158-2008 Moved by: Macdonald, Seconded by: Newlove

Be it resolved that Report P08-57 from the Manager of Planning and Development be received; and further

That a Zoning By-law Amendment be presented to Council for their consideration with a site plan drawing and agreement to follow.

Carried

b. 5450 25th Sideroad Request for Temporary Second Residence Request for Refund

Resolution No: CW159-2008 Moved by: Macdonald, Seconded by: Henderson

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Be it resolved that Report P08-58 from the Manager of Planning and Development be received; and further

That Council consider the by-law presented on the Council agenda permitting a second residence on a temporary basis; and further

That a request for a refund of a minor variance fee (\$350.00) be granted.

Carried

c. Part Lot Control for Cassavia Homes (Stonemount Subdivision) Lot 22 and Lot 25, Plan M-844

Resolution No: CW160-2008 Moved by: Macdonald, Seconded by: Newlove

Be it resolved that Report P08-59 from the Manager of Planning and Development be received; and further

That Council consider a by-law in order that Part Lot Control as prescribed by the Planning Act be applied to permit for the severance of semi-detached Lots 22 and 25 within Phase IV of the Stonemount Subdivision.

Carried

d. Queensgate Mannington Homes Request for Tree Clearing and Topsoil Removal

Resolution No: CW161-2008 Moved by: Dowdall, Seconded by: Newlove

Be it resolved that Report P08-60 from the Manager of Planning and Development be received; and further

That Queensgate Mannington Homes be permitted to remove trees to clear their site for the development of a subdivision on the northwest corner of Centre Street and the 5th Line in accordance with a drawing to be approved by Township staff; and further

That Queensgate Mannington Homes be issued a Topsoil Removal Permit once the Township Engineer has approved a dust/erosion control plan.

Carried

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

a. Monthly Fire Services Report

Resolution No: CW162-2008 Moved by: Newlove, Seconded by: Macdonald

Be it resolved that the incident report from the Fire Chief for Fire Services for the month of May 2008 be received.

Carried

7. PUBLIC WORKS

a. Offers submitted for the purchase of 1977 Massey Ferguson Tractor

Resolution No: CW163-2008 Moved by: Macdonald, Seconded by: Dowdall

Be it resolved that the offer submitted by Todd Topper – Mission Cycle, in the amount of \$3,800.00 (plus taxes) for the 1977 Massey Ferguson Tractor be accepted; and further That this tractor is sold where is, as is, with no warranty expressed or implied.

Carried

b. Proposed Closure of Administration Centre for Christmas Holidays

Resolution No: CW164-2008 Moved by: Macdonald, Seconded by: Henderson

Be it resolved that Report PW-08-42 from the CAO/Manager of Public Works be received; and further

That the Administration Centre be open with limited service on non-statutory days during the Christmas/New Year's season from December 25th, 2008 through to January 2, 2009 and back to full service on Monday, January 5, 2009; and further

That staff be required to use 3 days vacation, 3 days lieu time for overtime worked (if available), 3 days without pay or notify their supervisor if they are choosing to work any of those days.

Carried

c. Proposed Development Charges

Resolution No: CW165-2008 Moved by: Newlove, Seconded by: Macdonald

Be it resolved that Report PW-08-43 from the CAO/Manager of Public Works be received' for information.

Carried

8. FINANCE

a. Request to Write Off/Adjust 2007 & 2008 Taxes

Resolution No: CW166-2008 Moved by: Dowdall, Seconded by: Macdonald

Be it resolved that Report TA-2008-05 from the Tax Collector be received; and That the Tax Collector be authorized to adjust taxes as per the attached listings for Cancellation, Reduction or Refund of Taxes and further that the write off as attached, be approved.

Carried

b. Request to Write Off/Adjust 2008 Taxes

Resolution No: CW167-2008 Moved by: Dowdall, Seconded by: Henderson

Be it resolved that Report TA-2008-06 from the Tax Collector be received; and That the Tax Collector be authorized to adjust taxes as per the attached listing for Cancellation, Reduction or Refund of Taxes and further that the write off as attached, be approved.

Carried

9. CLERKS / BY-LAW ENFORCEMENT

10. OTHER BUSINESS

Councillor Newlove asked the Public Works Manager to have staff and possibly the township engineer look into a matter near 4 Walton Drive.

Councillor Macdonald informed council that \$1,945 was raised last week for the Peacekeepers Monument at the designated fundraising event.

Council congratulated Councillor Macdonald for her induction into the community Hall of Fame.

The Mayor thanked staff for a job well done on the Whiteside Bridge opening this past weekend and the skateboard event he attended this weekend.


The Fire Chief noted that there was an upcoming major repair on one of the trucks and he wanted council to be notified of the problem.


11. ADJOURNMENT

Resolution No: CW168-2008 Moved by: Dowdall, Seconded by: Newlove

Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn to meet again on 2 July 2008 at 6:00 p.m.

Carried


David Guergis, Mayor


Mike Galloway, Clerk