

**TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
WEDNESDAY, 20 FEBRUARY 2008  
6:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, 20 February 2008 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor David Guergis  
Deputy Mayor Terry Dowdall  
Councillor Sandie Macdonald  
Councillor Rick Newlove  
Councillor Ron Henderson

Staff in attendance: Greg Murphy, CAO/Manager of Public Works  
Carol Trainor, Clerk/Deputy-Treasurer  
Paul Macdonald, Fire Chief  
Colleen Healey, Manager of Planning and Development  
Julie Barrett, Treasurer

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Guergis opened the Committee of the Whole meeting at 6:00 p.m. and noted the passing of former Reeve and Mayor Charles Pridham. Mr. Pridham dedicated more than 20 years of his life and played an instrumental role in local government for many years. Council sends their deepest sympathy and condolences to his family.

Mayor Guergis also noted the resignation of Clerk Carol Trainor, and thanked her for her support and years of service. Ms. Trainor also expressed her appreciation to Council for their support of her endeavours over the last five years.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

**a. Official Plan Review**

Resolution No: CW43-2008 Moved by: Macdonald, Seconded by: Newlove

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*Be it resolved that Report P08-19 from the Manager of Planning and Development be received; and further*

*That this Report be referred to 2008 budget deliberations, recognizing that the Township requires a new Official Plan or an Official Plan Review and that it may be beneficial to split costs between budget years.*

Carried

**b. Street Names, Mannington Queensgate Development**

Planner Colleen Healey noted that the names suggested in the recommendation were some of the original pioneer families that settled Essa Township, which were provided to the developer. Mayor Guergis suggested including O'Brien, for Bob O'Brien who has been instrumental in bringing a lot of development to the municipality. As the Township will be naming the bridge on the 5<sup>th</sup> Line after Ross Whiteside, Council agreed to replace this name with O'Brien.

Resolution No: CW44-2008 Moved by: Dowdall, Seconded by: Henderson

*Be it resolved that Report P08-20 from the Manager of Planning and Development be received; and further*

*That Committee approve of the following 5 names to be used as street names within the Mannington Queensgate Subdivision on Centre Street in Angus: Baycroft, Campbell, Ellis, McMaster and O'Brien.*

Carried as amended

**c. Request for Additional Model Homes - Sarjeant Company**

Resolution No: CW45-2008 Moved by: Newlove, Seconded by: Macdonald

*Be it resolved that Report P08-21 from the Manager of Planning and Development be received; and further*

*That staff report to Council on this matter again once additional information is received.*

Carried

**d. Brownley Meadows Phase I Request for a Further Zoning By-law Amendment**

Councillor Newlove noted that the width of the driveway rather than the garage door is what is at issue, and the garage itself should be wider to allow storage on either side of a vehicle parked inside. The Planner was requested to provide further information before a public meeting is scheduled. It was further noted that the streetlights should be relocated if the sidewalk is moved to the other side of the street as requested by the developer.

Resolution No: CW46-2008 Moved by: Macdonald, Seconded by: Henderson

*Be it resolved that Report P08-22 from the Manager of Planning and Development be received;*

*and further*

*That staff provide a report back to Council before a public meeting is scheduled.*

Carried

**e. Essa Developments Phase II Proposed Redline Revision**

Resolution No: CW47-2008 Moved by: Macdonald, Seconded by: Newlove

*Be it resolved that Report P08-23 from the Manager of Planning and Development be received; and further*

*That Council approve the proposed redline revision of Essa Developments Phase II with the approval to take effect on the date the plan is signed with the authorizing signature of the Mayor.*

Carried

**f. Continuing Education - Planning Administrative Assistant**

Resolution No: CW48-2008 Moved by: Macdonald, Seconded by: Newlove

*Be it resolved that Report P08-24 from the Manager of Planning and Development be received; and further*

*That the Municipality enroll the Planning Administrative Assistant in the Planning for Non-Planners course of the AMCTO, at a cost of approximately \$200.00.*

Carried as amended

**g. Continuing Education, Building Department**

Resolution No: CW49-2008 Moved by: Macdonald, Seconded by: Henderson

Recommendation: *Be it resolved that the Chief Building Official and the Deputy Chief Building Official be authorized to attend Part 12 – Resource Conservation All Buildings course being offered by the Ontario Building Officials Association in the Township of Oro-Medonte on March 10 and 11, 2008 at a cost of \$250.00 each.*

Carried

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

**a. Essa Challenge 2008**

Council discussed the merits of holding this event at a different golf course in Essa Township to distribute the benefits. It was noted that Tangle Creek does an excellent job of promoting the event, provides great service, and makes an in kind contribution to the event each year. Council requested that staff consider Bear Creek when booking other events and enquire what value added comes with the other facilities, especially when it is a charitable event.

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Resolution No: CW50-2008 Moved by: Macdonald, Seconded by: Dowdall

*Be it resolved that Report PR -2008-05 from the Recreation Coordinator/Programmer be received; and further  
The Essa Challenge date to be set for June 23, 2008 at Tangle Creek and the proceeds to go to the RVH Cancer Care Unit be approved.*

Carried

**b. Essa Challenge 2008 – CGT Management Co-Host**

Resolution No: CW51-2008 Moved by: Dowdall, Seconded by: Macdonald

*Be it resolved that Report PR-2008-06 from the Recreation Coordinator/Programmer be received; and further  
That the request from CGT Management to offer the Event Presentation System, to enhance the Essa Challenge with the fee of \$2,195.00 plus taxes be denied.*

Carried

**c. Parks and Recreation Ontario Annual Educational Forum**

Resolution No: CW52-2008 Moved by: Newlove, Seconded by: Macdonald

*Be it resolved that Report PR-2008-07 from the Recreation Coordinator/Programmer be received; and further that  
The Recreation Coordinator/Programmer be authorized to attend the Parks and Recreation Ontario (PRO) Educational Forum on March 30 – April 2, 2008 in Huntsville at a cost of \$499.00 plus accommodation expense.*

Carried

**6. FIRE AND EMERGENCY SERVICES**

**7. PUBLIC WORKS**

**a. Certified Representative on the Essa Joint Health and Safety Committee**

Resolution No: CW53-2008 Moved by: Dowdall, Seconded by: Macdonald

*Be it resolved that Report PW-08-15 from the CAO/Public Works Manager be received; and  
That Scott Powell be authorized to attend the Basic Health and Safety Certification course at the University of Guelph from May 5 to 7, 2008.*

Carried

**b. Petition from Residents of Armeda Clow Crescent**

Councillor Macdonald enquired if there was anything else that could be done to assist these residents with their concerns. It was noted that roads are public property for use by everyone, and the unfortunate result of growth is increased traffic. Speed bumps create additional problems as they interfere with snow plows, and with emergency vehicles rushing to attend an emergency.

Resolution No: CW54-2008 Moved by: Newlove, Seconded by: Macdonald

*Be it resolved that Report PW-08-16 from the CAO/Public Works Manager be received; and That the resident's request for a gate to be installed at Robertson Road entering the Angus Terrace Subdivision or speed bumps to be installed on the south loop of Armeda Clow Crescent between Robertson Road and Cecil Street be denied.*

Carried

**c. Bridge Inspections**

Resolution No: CW55-2008 Moved by: Dowdall, Seconded by: Henderson

*Be it resolved that Report PW-08-17 from the CAO/Manager of Public Works be received; and That the proposal in the amount of \$2,950.00, as submitted by TSH, be accepted, and that the CAO/Manager of Public Works be authorized to arrange for the bridge inspections to be completed.*

Carried

**d. Pay Equity Maintenance**

Resolution No: CW56-2008 Moved by: Newlove, Seconded by: Macdonald

*Be it resolved that Report PW-08-18 from the CAO/Public Works Manager be received; and That the CAO/Public Works Manager be authorized to utilize the services of Mosey & Mosey Insurance Agency Ltd. and Gaviller & Company LLP for Pay Equity Maintenance.*

Carried

**e. Volunteer Homes for Lead Sampling Program**

Mr. Murphy noted that the municipality must show due diligence by offering this service to residents. 77 volunteer sites are required but only two have come forward.

Resolution No: CW57-2008 Moved by: Macdonald, Seconded by: Dowdall

*Be it resolved that Report PW-08-19 from the CAO/Public Works Manager be received; and That the proposal of OCWA to carry out lead sampling in 91 sample sites totaling 546 samples per year be accepted at the estimated cost of \$21,000.00; and*

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*That notice of this sampling program requirement be included in the water bills, newsletter and on the local Cable TV station; and further  
That a monetary credit of \$25.00 be applied to the water bills per sampling period for those users who participate in this sampling program.*

Carried

**8. FINANCE**

**a. Employee Group Benefits Renewal effective March 1, 2008**

Resolution No: CW58-2008 Moved by: Dowdall, Seconded by: Macdonald

*Be it resolved that Report TR-2008-08, dated February 20, 2008, from the Treasurer be received; and  
THAT the Employee Group Benefit Renewal, insured by Manulife Group and Co-operators Group, be approved effective March 1, 2008.*

Carried

**b. Request to Write Off/Adjust 2006 and 2007 Taxes**

Resolution No: CW59-2008 Moved by: Henderson, Seconded by: Macdonald

*Be it resolved that Report TA-2008-01 from the Tax Collector be received; and that the Tax Collector be authorized to adjust taxes as per the attached listings for Cancellation, Reduction or Refund of Taxes; and further that the write off as attached be approved.*

Carried

**c. Request to Write Off/Adjust 2007 Taxes**

Resolution No: CW60-2008 Moved by: Newlove, Seconded by: Macdonald

*Be it resolved that Report TA-2008-02 from the Tax Collector be received; and that the Tax Collector be authorized to adjust taxes as per the attached listing for Cancellation, Reduction, or Refund of Taxes; and further that the write off as attached be approved.*

Carried

**9. CLERKS / BY-LAW ENFORCEMENT**

**a. Provision of Legal Services**

Resolution No: CW61-2008 Moved by: Macdonald, Seconded by: Dowdall

*Be it resolved that Report C03-2008 from the Clerk be received; and*

*That the legal firm of Aird & Berlis, LLP be retained as Corporate Legal Counsel providing **primary** Corporate Legal Services in the areas of General Municipal Law, General Civil Litigation, Municipal Finance, Taxation and Assessment, and Municipal Law Enforcement; and*

*That the legal firm of Heenan Blaikie LLP be retained as Corporate Legal Counsel providing **primary** Human Resources/Labour Relations Counsel, and that Graham Wilson Green LLP be retained as **alternate** Human Resources and Labour Relations counsel from time to time; and*

*That the firm of Graham Wilson Green LLP be retained as Corporate Legal Counsel providing **primary** Planning and Development services and Real Estate Law, specifically relating to site plan, development, pre-servicing, part lot control registrations and subdivision agreements, and for real property acquisition and disposition; and*

*That the firm of Feehely Gastaldi LLP be retained to provide **alternate** service as required in six service areas from time to time, excluding Environmental Law and Finance and Taxation, in the event of a conflict of interest.*

Carried

**b. Monthly By-law Enforcement Report**

Resolution No: CW62-2008 Moved by: Macdonald, Seconded by: Newlove

*Be it resolved that Report BL02-2008 for the month of January 2008 be received.*

Carried

**10. OTHER BUSINESS**

**a. Request from Habitat for Humanity-Hurononia**

A request has been received from Habitat for Humanity seeking information about any potential building lots in Angus that would be suitable for a semi-detached home. Mr. Murphy was directed to advise them that the lot on Malcolm Street may be what they are looking for, and is zoned appropriately.

**b. School Board Deputation regarding Angus High School**

Mayor Guergis announced that there will be a deputation to the Simcoe Muskoka District School Board on Wednesday, February 27 at 7:30 p.m. by Council and the parent/teacher group in support of the campaign for a high school in Angus. Everyone is welcome and encouraged to attend.

**c. We Love our Libraries Campaign**

On behalf of the Essa Library Board, Councillor Newlove noted that 9 large boards of valentines were submitted from the schools in Angus, so there was a great show of community support to

this campaign.

**d. Streetlight Contract**

Mr. Murphy advised that a letter has been received from the current streetlight contractor advising of rate increases, the first since 2003. Council advised that this contract should go to tender, and the tender will state that lights must be repaired within two weeks of notification.

**e. BizPal demonstration at the OGRA**

Clerk Carol Trainor suggested that members of Council attending the OGRA conference next week should stop by the Service Ontario booth to see the BizPal demonstration that she has been working on. This is a web based service that provides information regarding licensing and permit requirements for anyone wishing to start, open or expand their business in the Township.

**f. Pinewoods Chapel**


Councillor Macdonald noted that Pinewoods Chapel has outgrown their current facility and will be launching a campaign soon to construct a new chapel. At this time they are seeking the support of the community. Council does support this project in principle, but cautioned that the group will need to work with the County of Simcoe, particularly regarding access from County Road 90.


**11. ADJOURNMENT**

Resolution No: CW63-2008 Moved by: Dowdall, Seconded by: Macdonald

*Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn to meet again on Wednesday, March 5, 2008 at 6:00 p.m.*

Carried

  
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David Guergis, Mayor

  
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Carol O. Trainor, Clerk