

**TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
WEDNESDAY, 3 SEPTEMBER 2008  
7:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, 3 September 2008 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Deputy Mayor Terry Dowdall  
Councillor Sandie Macdonald  
Councillor Ron Henderson

Staff in attendance: Greg Murphy, CAO/Public Works Manager  
Mike Galloway, Clerk  
Paul Macdonald, Fire Chief  
Colleen Healey, Manager of Planning and Development  
Heather Rutherford, Chief Building Official

**1. OPENING OF MEETING BY THE MAYOR**

Deputy Mayor Dowdall opened the Committee of the Whole meeting at 7:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST - None**

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

- a. **7:00 Dan and Barbara Mallory**  
Re: Mount Everest Expedition
- b. **7:10 Cheque Presentation to Royal Victoria Hospital**  
Re: Proceeds of the 2008 Essa Challenge
- c. **7:20 Cheque Presentation from Hydro One Networks**  
Re: Grant for Playground Equipment

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

**a. Vipassana Centre Site Plan Approval**

Resolution No: CW189-2008 Moved by: Macdonald, Seconded by: Henderson

*Be it resolved that Report P08-68 from the Manager of Planning and Development be received; and further*

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*That the appropriate approving by-law be presented to Council for their consideration, once favourable comments have been confirmed from the Fire Chief.*

Carried

**b. Attendance at Committee of Adjustment Fall Seminar**

Resolution No: CW190-2008 Moved by: Henderson, Seconded by: Macdonald

*Be it resolved that Report P08-69 from the Manager of Planning and Development be received; and further that Committee of Adjustment members and staff be authorized to attend the one day seminar for those associated with Committees of Adjustment in the Province on September 26<sup>th</sup>, 2008 in Collingwood at a cumulative cost of \$600.00.*

Carried

**c. Township's Fencing By-Law requested revision to include daylighting triangle**

Resolution No: CW191-2008 Moved by: Macdonald, Seconded by: Henderson

*Be it resolved that Report P08-70 from the Manager of Planning and Development be received; and further that the Township's Fencing By-Law, By-Law Number 2008-44 be amended to include specific distances to apply to corner lots where daylighting triangles are required.*

Carried

**d. Pinewoods Chapel, Placement of Office Trailer for use Sunday mornings**

Resolution No: CW192-2008 Moved by: Macdonald, Seconded by: Henderson

*Be it resolved that Report P08-72 from the Planning Technician be received; and further That Pinewoods Chapel on Brian Avenue be granted permission to place a temporary office trailer behind the Chapel for use on Sunday mornings; and further That the fee for a Building Permit be 50% of the regular fee in accordance with Council's general intentions concerning Building Permits and religious institutions as amended.*

Carried

**e. 223 Mill Street – Commercial Plaza Site Plan Approval**

Resolution No: CW193-2008 Moved by: Henderson, Seconded by: Macdonald

*Be it resolved that Report P08-74 from the Manager of Planning and Development be received; and further That the appropriate Site Plan Control By-Law authorizing approval for 223 Mill Street be presented to Council once staff has been satisfied concerning the comments and issues as identified within the body of this Report.*

Carried

**f. Status of Building Permits - Year-to-date**

Resolution No: CW194-2008 Moved by: Macdonald, Seconded by: Henderson

*Be it resolved that Report P08-75 from the Manager of Planning and Development be received for information purposes.*

Carried

**g. 160 Mill Street - Request to Waive Official Plan Amendment**

Resolution No: CW195-2008 Moved by: Henderson, Seconded by: Macdonald

*Be it resolved that Report P08-76 from the Manager of Planning and Development be received; and further*

*That Council support the commercial development of 160 Mill Street in accordance with site plan approval (an application to be submitted in the near future); and further*

*That the developer be requested to sign an agreement to the satisfaction of the Manager of Planning and Development: and further*

*That the Mayor and Clerk be authorized to sign that agreement when complete.*

Carried

**h. Official Plan Mapping – Arcview Conversion**

Resolution No: CW196-2008 Moved by: Henderson, Seconded by: Macdonald

*Be it resolved that Report P08-77 from the Manager of Planning and Development be received; and further*

*That the Township conversion of its Official Plan and Zoning By-law mapping be carried out by a private individual who is set up and ready to initiate and carry out the task required for a fee of \$2,000.00 per project.*

Carried

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

**a. Request to waive rental fee for free Flu Clinic**

Resolution No: CW197-2008 Moved by: Macdonald, Seconded by: Henderson

*Be it resolved that Report PR-2008-17 from the Recreation Coordinator/Programmer be received; and further*

*That the Thornton and Angus arena meeting rooms fees for a flu clinic on November 15 in Thornton & November 22, in Angus from 10 am – 5 pm be waived.*

Carried

**6. FIRE AND EMERGENCY SERVICES**

**a. Monthly Fire Services Report**

Resolution No: CW198-2008 Moved by: Henderson, Seconded by: Macdonald

*Be it resolved that the incident report from the Fire Chief for Fire Services for the month of July 2008 be received.*

Carried

**7. PUBLIC WORKS**

**a. Proposed Renumbering of Margaret Street – Angus**

Resolution No: CW199-2008 Moved by: Macdonald, Seconded by: Henderson

*Be it resolved that Report PW-08-49 from the CAO/Manager of Public Works be received; and further*

*That a by-law to renumber the buildings and properties along Margaret Street be presented to Council for consideration.*

Carried

**b. Margaret Street Municipal Drain Constructed Under By-law No. 912**

Resolution No: CW200-2008 Moved by: Henderson, Seconded by: Macdonald

*Be it resolved that Report PW-08-50 from the CAO/Manager of Public Works be received; and further*

*That the request of the Solicitor for the owners at Part Lot 15, Plan 160A to discharge By-law #912 from the title to his client's property be denied.*

Carried

**c. Resident's Request for Speed Reduction on the 20<sup>th</sup> Sideroad between the 5<sup>th</sup> Line and County Road 10**

Resolution No: CW201-2008 Moved by: Macdonald, Seconded by: Henderson

The CAO/Public Works Manager asked for this item to be deferred to ensure the resident that had put in the original request can be notified and invited to the next council meeting to speak to the matter if she wishes.

*Be it resolved that Report PW-08-51 from the CAO/Manager of Public Works be received; and That the request of the resident for the implementation of a reduced speed limit on the 20<sup>th</sup>*



*Sideroad between the 5<sup>th</sup> Line and County Road 10 be denied.*

Deferred

**d. Brookvalley Developments Ltd. Pre-Servicing of Phase 2 – verbal report**

Resolution No: CW202-2008 Moved by: Macdonald, Seconded by: Henderson

*Be it resolved that the request received from Brookvalley Developments (Angus) Ltd. To pre-service Phase 2 of Riverview Subdivision (File #E-T-96006) be approved in principle subject to the concerns/requirements of the Nottawasaga Valley Conservation Authority, TSH Engineering, Trow Associates Inc. And Township staff being satisfactorily addressed, all in accordance with the decision rendered by the Ontario Municipal Board.*

Carried

**8. FINANCE**

**a. 2007 Surplus or Deficit Position**

Resolution No: CW203-2008 Moved by: Macdonald, Seconded by: Henderson

*Be it resolved that Report TR-2008-23 from the Treasurer be received; and That accumulated surplus funds of \$360,000 be transferred to the reserve for capital spending.*

Carried

**b. Development Charge By-Law 2004-51 - Indexing of rates**

Resolution No: CW204-2008 Moved by: Henderson, Seconded by: Macdonald

*Be it resolved that Report No. TR-2008-24 from the Treasurer be received; and That the development charge rates be indexed effective September 1, 2008, in accordance with By-Law No. 2004-51, as amended by By-Law(s) 2005-54 and 2007-71 with calculated rates increased by 10.35%.*

Carried

**c. Budget Compared to Actual – Operating and Capital Expenditures**

Resolution No: CW205-2008 Moved by: Henderson, Seconded by: Macdonald

*Be it resolved that Report No. TR-2008-25 from the Treasurer be received; and That the Budget Compared to Actual Statement at August 15, 2008 be approved.*

Carried

**9. CLERKS / BY-LAW ENFORCEMENT**

**a. Canine Control Monthly Reports**

Resolution No: CW206-2008 Moved by: Macdonald, Seconded by: Henderson

*Be it resolved that the Reports from the Canine Control Officer for the months of June and July 2008 be received.*

Carried

**10. OTHER BUSINESS**

The CAO/Public Works Manager reminded council of the staff development event scheduled for September 10 at 3:00pm.

Councillor Macdonald reminded council of the Library Golf Tournament scheduled for October 2<sup>nd</sup> at Tangle Creek Golf Club.

The CAO/Public Works Manager informed council of a transformer move in the township.

**11. ADJOURNMENT**

Resolution No: CW207-2008 Moved by: Henderson, Seconded by: Macdonald

*Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn to meet again on 17 September 2008 at 6:00 p.m.*

Carried

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Terry Dowdall, Deputy Mayor

*Mike Galloway*  
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Mike Galloway, Clerk