

**TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
WEDNESDAY, 11 JULY 2007  
6:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, 11 July 2007 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor David Guergis  
Deputy Mayor Terry Dowdall  
Councillor Sandie Macdonald  
Councillor Rick Newlove  
Councillor Ron Henderson

Staff in attendance: Greg Murphy, CAO/Manager of Public Works  
Carol Trainor, Clerk/Deputy-Treasurer  
Paul Macdonald, Fire Chief  
Jim Hosick, Acting Manager of Planning and Development  
Julie Barrett, Treasurer

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Guergis opened the Committee of the Whole meeting at 6:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

**a. Queensgate Developments Extension of Municipal Servicing Allocation**

Resolution No: CW163-2007      Moved by: Macdonald      Seconded by: Dowdall

*Be it resolved that Report P07-63 from the Acting Manager of Planning and Development be received; and further*

*That servicing allocation for Queensgate Homes (municipal water and sewer services) be extended for three additional years to coincide with three year Queensgate Homes Draft Plan approval set to expire June 6, 2010.*

Carried

**b. Part Lot Control for Starcrest Homes (Lot 47, L & R)**

Resolution No: CW164-2007      Moved by: Newlove      Seconded by: Macdonald

*Be it resolved that Report P07-64 from the Acting Manager of Planning and Development be received; and further  
That Council consider a by-law in order that Part Lot Control, as prescribed by the Planning Act, be applied to permit for the severance of lots within Lot 47 Left and Right of Stonemount's Phase 4.*

Carried

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

**a. Fall & Winter Program Guide 2007/2008**

Resolution No: CW165-2007      Moved by: Newlove      Seconded by: Henderson

*Be it resolved that Report PR-2007-18 from the Recreation Coordinator/Programmer be received, and that the quotation in the amount of \$1,440, as submitted by the Alliston Herald, be accepted for the printing of the program and leisure guide.*

Carried

**b. "Building Community for Tomorrow" Angus Library Branch Project**

Councillor Newlove indicated support in principle for the project but felt that more information was required with respect to the actual cost to tax payers, the amount attributed to development charges, grants, and any other funding sources. Council agreed that a smaller building could be expanded at a later date but fundraising for a very large building would be more difficult and suggested that the proposal be prepared to include a wall that would allow for later expansion.

Council amended the recommendation from Option "C" to Option "A" for a 10,000 sq. ft. building with a total cost estimate of \$1,783,000.

Resolution No: CW166-2007      Moved by: Newlove      Seconded by: Macdonald

*Be it resolved that Report EPL-2007-5 from the CEO, Essa Public Library Board be received, and that Council supports Option A, a 10,000 square foot Angus Branch facility with options for future expansion; and  
That cost estimates be brought back to Council outlining the source of all funding.*

Carried as amended

**c. Parks Signs**

Staff provided sign cost estimates with the names of the parks in Essa and their locations.

In reviewing the list of park names, it appeared that there were several discrepancies with names that were incorrect or were no longer in use, or unknown. CAO Greg Murphy was requested to provide a corrected list of park names.

Resolution No: CW167-2007      Moved by: Macdonald    Seconded by: Dowdall

*Be it resolved that report PR-2007-19 from the Recreation Coordinator/Programmer be received; and further  
That the Recreation Coordinator/Programmer be authorized to purchase and install park signs this year with the necessary funds being paid for out of Reserves for Parks.*

Carried as amended

**d. Skateboard Park Existing Equipment**

Resolution No: CW168-2007      Moved by: Dowdall    Seconded by: Macdonald

*Be it resolved that report PR-2007-20 from the Recreation Coordinator/Programmer be received; and further  
That the Recreation Coordinator/Programmer be authorized to purchase skateboard park equipment from Solo equipment and as requested by some skate board users, that the existing skate board equipment be left on site.*

Carried

**e. Thornton Soccer Field**

Mr. Murphy reported that discussions with the neighbours in close proximity to soccer fields in Thornton have resulted in a solution of planting spruce trees on the resident's side of the boundary line, and maple trees on the Township side of the boundary lines at the expense of the municipality, provided that the Township will not be approached for further compensation at a later date. Other conditions will be included in an agreement to be signed by the residents. This will resolve the visual problem and prevent some soccer balls from entering the property. Council provided approval for the CAO to proceed with this proposal.

**6. FIRE AND EMERGENCY SERVICES**

**7. PUBLIC WORKS**

**a. Tender Results for Hot Mix Paving**

Resolution No: CW169-2007      Moved by: Newlove    Seconded by: Macdonald

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*Be it resolved that the tender submitted by Harden & King Construction (Lafarge) for hot mix paving, in the amount of \$202,604.69 (GST included) be accepted as per Township specifications; and  
That the CAO/Manager of Public Works be authorized to arrange for the required works to be completed.*

Carried

**b. Tender Results for Sidewalk Replacement**

Resolution No: CW170-2007      Moved by: Dowdall      Seconded by: Macdonald

*Be it resolved that the tender submitted by C & V Paving (Barrie) 1995 Ltd. for sidewalk replacement in Angus and Thornton be accepted in the amount of \$63,570.14 (taxes extra) as per Township specifications; and  
That the CAO/Manager of Public Works be authorized to arrange for the necessary work to be done.*

Carried

**c. Baxter Ball Diamond Concession Stand**

As part of the recommendation to insulate and heat this building, Mayor Guergis requested that staff install a locking, programmable thermostat that can only be accessed with a key, and which can be set to turn off and on at appropriate times.

Resolution No: CW171-2007      Moved by: Henderson      Seconded by: Macdonald

*Be it resolved that Report PW-07-41 from the CAO/Manager of Public Works be received; and  
THAT the Working Facility Manager/Parks Supervisor be authorized to purchase the necessary materials to insulate the interior of the Baxter ball diamond concession stand building and to arrange for an electrical contractor to supply and install electrical heaters in each room; and  
That the underpinning of the perimeter walls be considered during the 2008 budget deliberations.*

Carried

**d. Chief Drinking Water Inspector's 2005-2006 Annual Report**

Resolution No: CW172-2007      Moved by: Dowdall      Seconded by: Macdonald

*Be it resolved that Report PW-07-42 from the CAO/Public Works Manager be received for information.*

Carried

**8. FINANCE**

**a. Treasury Department Professional Development Attendance**

Resolution No: CW173-2007      Moved by: Macdonald    Seconded by: Henderson

*Be it resolved that Report No. TR-2007-11 from the Treasurer be received; and THAT Vera Vieira is authorized to attend the Municipal Tax Collectors 2007 conference; and THAT Julie Barrett is authorized to attend the Municipal Finance Officers Association 2007 conference; and THAT Debbie Dollmaier and Chantal Labelle be authorized to attend the Diamond Municipal Solutions 2007 conference; and THAT the Treasurer is authorized to forward registration fees.*

Carried

**b. Request to Write Off/Adjust 2006 and 2007 Taxes**

Resolution No: CW174-2007      Moved by: Macdonald    Seconded by: Newlove

*Be it resolved that Report TA-2007-05 from the Senior Tax Clerk be received; and that the Senior Tax Clerk be authorized to adjust taxes as per the attached listings for Cancellation, Reduction or Refund of Taxes; and further that the write off as attached, be approved*

Carried

**c. Request to Write Off/Adjust 2007 Taxes**

Resolution No: CW175-2007      Moved by: Henderson    Seconded by: Macdonald

*Be it resolved that Report TA-2007-06 from the Senior Tax Clerk be received; and that the Senior Tax Clerk be authorized to adjust taxes as per the attached listing for Cancellation, Reduction or Refund of Taxes; and further that the write off as attached, be approved.*

Carried

**d. Budget Compared to Actual as at June 30, 2007**

Resolution No: CW176-2007      Moved by: Macdonald    Seconded by: Dowdall

*Be it resolved that Report No. TR-2007-15 from the Treasurer be received; and THAT the Budget Compared to Actual Statement at June 30, 2007 be approved.*

Carried

**e. OPP Officers Start Up Capital Costs**

Resolution No: CW177-2007      Moved by: Newlove    Seconded by: Macdonald

*Be it resolved that Report No. TR-2007-16 from the Treasurer be received; and*

*That 31% of the OPP start up capital costs for two uniforms, weapons, personal radios and one vehicle radio in the amount of \$6,663 be paid; and  
That \$6,663.00 be transferred from Development Charge for Police to general funds.*

Carried

**9. CLERKS / BY-LAW ENFORCEMENT**

**a. Monthly Canine Control Report**

Resolution No: CW178-2007      Moved by: Macdonald    Seconded by: Henderson

*Be it resolved that the Canine Control Report for the month of May 2007 from the Canine Control Officer be received.*

Carried

**b. Proposed Home Occupation By-law**

Resolution No: CW179-2007      Moved by: Macdonald    Seconded by: Henderson

*Be it resolved that Report C12-2007 from the Clerk be received and deferred pending receipt of additional information.*

Carried

**c. Administration Centre Alarm System**

Resolution No: CW180-2007      Moved by: Macdonald    Seconded by: Newlove

*Be it resolved that Report C13-2007 from the Clerk regarding the installation of a new alarm system be received.*

Carried

**d. Professional Development Activity**

Resolution No: CW181-2007      Moved by: Macdonald    Seconded by: Newlove

*Be it resolved that Report C14-2007 from the Clerk regarding recent professional development activities be received.*

Carried

**e. By-law Enforcement Monthly Report**

Resolution No: CW182-2007      Moved by: Macdonald    Seconded by: Dowdall

*Be it resolved that Report BL05-2007 from the Municipal Law Enforcement Officer for the*

*month of May 2007 be received.*

Carried

**10. OTHER BUSINESS**

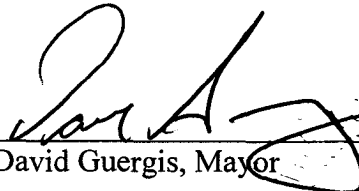
- a. The Nottawasaga OPP would like to arrange a meeting of the three councils and are requesting items for discussion to be provided in advance. Council agreed that the most pressing issue was compliment distribution and ensuring that officers were distributed proportionately throughout the detachment area. A September meeting will be requested.
- b. The Clerk provided a memorandum to Council outlining what other municipalities are doing about cat control. Most municipalities agree that it is too resource intensive, costly, and difficult to regulate, license, trap and impound cats. Council agreed not to proceed with a cat licensing procedure.
- c. The CAO requested Council's permission to spend approximately \$1,700 to repair the old by-law enforcement truck. The Parks crew are using it frequently but it is currently not in good working condition. Council agreed.
- d. Councillor Macdonald reminded council members of the Nottawasaga Inn golf tournament on July 20; the Essa Challenge tournament on July 23, and the annual Peacekeepers Parade to be held in Angus on August 9.


**11. ADJOURNMENT**

Resolution No: CW183-2007      Moved by: Dowdall    Seconded by: Henderson

*Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn at 7:12 p.m. to meet again on September 5, 2007 at 6:00 p.m.*

Carried

  
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David Guergis, Mayor

  
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Carol O. Trainor, Clerk