

**TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
WEDNESDAY, 19 DECEMBER 2007  
6:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, 19 December 2007 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor David Guergis  
Deputy Mayor Terry Dowdall  
Councillor Sandie Macdonald  
Councillor Rick Newlove  
Councillor Ron Henderson

Staff in attendance: Greg Murphy, CAO/Manager of Public Works  
Carol Trainor, Clerk/Deputy-Treasurer  
Paul Macdonald, Fire Chief  
Jim Hosick, Acting Manager of Planning and Development  
Julie Barrett, Treasurer  
Janine Harris-Wheatley

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Guergis opened the Committee of the Whole meeting at 6:10 p.m. Since this is the last meeting of 2007, Mayor Guergis extended wishes for a Merry Christmas and Happy New Year to everyone. He thanked the members of Council for making such great progress, and thanked staff for their dedication. He also thanked members of the press for getting our messages out and informing the public. Each member of Council expressed their gratitude for the work of Council and staff. CAO Greg Murphy was asked to thank the Roads Department for their long hours and good work keeping our roads safe.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

**a. By-law Standards of Maintenance and Occupancy of Property**

Resolution No: CW267-2007 Moved by: Newlove, Seconded by: Macdonald

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*Be it resolved that Report P07-75 from the Chief Building Official be received; and further That Council consider appointing the Committee of Adjustment members to be appointed by Council as Committee members for the by-law, referenced as the Property Standards Committee.*

Carried

**b. Essa Developments Phase II Redline Request**

Resolution No: CW268-2007 Moved by: Macdonald, Seconded by: Dowdall

*Be it resolved that Report P07-79 from the Acting Manager of Planning and Development be received; and further*

*That Council defer consideration of proposed red line revisions for Essa Developments (Brownley Meadows Phase II) until such time that the Ontario Municipal Board Appeal by Stonemount Developments Inc. has been resolved.*

Carried

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

**a. Ontario Safe Sport Helmet Program**

Resolution No: CW269-2007 Moved by: Dowdall, Seconded by: Newlove

*Be it resolved that Report PR-2007-27 from the Recreation Coordinator/Programmer be received.*

Carried

**b. Program Guide**

Resolution No: CW270-2007 Moved by: Henderson, Seconded by: Macdonald

*Be it resolved that Report PR-2007-28 from the Recreation Coordinator/Programmer be received, and that the quotation in the amount of \$1,500 for each printing, as submitted by the Barrie Examiner, be accepted for the printing of the program and leisure guide.*

Carried

**c. Catch Training Kit and Nutrition Manual**

Resolution No: CW271-2007 Moved by: Macdonald, Seconded by: Newlove

*Be it resolved that Report PR-2007-29 from the Recreation Coordinator/Programmer be received.*

Carried

**d. Baxter Ball Diamond Security System**

Resolution No: CW272-2007 Moved by: Macdonald, Seconded by: Dowdall

*Be it resolved that Report PR -2007-28 from the Recreation Coordinator/Programmer be received; and further that the options for security at the Baxter Ball Diamond building be reviewed during 2008 budget deliberations.*

Carried

**e. Angus Branch Project**

Council deferred this report and the information contained therein until the Library Board had met with the Parks and Recreation Committee to discuss a potential location for the new library. The Library Board had been asked to provide a Business Plan to outline what funds were required, where the funding would come from and how it would be utilized. In addition, Mayor Guergis noted that there are a number of outstanding variables, such as the cost to relocate the skateboard park, the food bank, public safety and crime prevention, parking, the cost of the engineering, a survey, the architects, and the cost of the project as a whole, both for the building and any landscaping and external work required. The amount of community fundraising expected is not yet known, the financial contribution Council will be asked to make, and how this will be financed, is also unknown. The CEO was requested to work with Township staff and provide a complete report providing answers to these questions at their meeting on January 23, 2008.

**6. FIRE AND EMERGENCY SERVICES**

**7. PUBLIC WORKS**

**8. FINANCE**

**a. Request to Write Off/Adjust 2007 Taxes**

Resolution No: CW273-2007 Moved by: Macdonald, Seconded by: Henderson

*Be it resolved that Report TA -2007-12 from the Tax Collector be received; and that the Tax Collector be authorized to adjust taxes as per the attached listings for Cancellation, Reduction or Refund of Taxes and further that the write off as attached, be approved.*

Carried

**b. Request for Additional Staff**

Resolution No: CW274-2007 Moved by: Dowdall, Seconded by: Macdonald

*Be it resolved that Report No. TR-2007-28 from the Treasurer be received; and*

*That the position of Deputy-Treasurer be approved at a salary range of \$46,676 to \$55,892 and posted according to the hiring policy, including advertising on the AMCTO web site, based on the supporting information provided.*

Carried

**9. CLERKS / BY-LAW ENFORCEMENT**

**a. Draft Amended Procedure By-law**

Resolution No: CW275-2007 Moved by: Macdonald, Seconded by: Newlove

*Be it resolved that Report C30-2007 from the Clerk be received; and that the draft Procedure By-law incorporating legislated changes be presented for approval.*

Carried

**b. Revised Municipal Act Requirements fulfilled**

Resolution No: CW276-2007 Moved by: Newlove, Seconded by: Macdonald

*Be it resolved that Report C31-2007 from the Clerk regarding meeting the legislative requirements under the amended Municipal Act by January 1, 2008 be received for information.*

Carried

**c. Closed Meeting Practices**

Resolution No: CW277-2007 Moved by: Dowdall, Seconded by: Henderson

*Be it resolved that Report C32 -2007 from the Clerk regarding Best Practices for closed meetings be received for information.*

Carried

**d. Amendments to the Business Licensing By-law, 2005-97**

Resolution No: CW278-2007 Moved by: Newlove, Seconded by: Macdonald

*Be it resolved that Report C33 -2007 from the Clerk regarding amendments to the Business Licensing By-law be received.*

Carried

**e. Municipal Law Enforcement Monthly Report**

Resolution No: CW279-2007 Moved by: Macdonald, Seconded by: Henderson

*Be it resolved that monthly report BL10-2007 from the Municipal Law Enforcement Officer for*

*the month of November 2007 be received.*

Carried

**10. OTHER BUSINESS**


- a. **Build Canada Funding Program:** Mayor Guergis and the CAO met with staff from the MP's office to discuss suggestions regarding how funding programs are administered, such as entitlement. Mayor Guergis suggested that staff and Council consider ideas that can be presented to the MP's office.. The Province of Ontario has not yet committed to the program although other provinces have. Emphasis was placed on the need to ensure that municipalities do not spend money on pre-work and studies in advance of projects, only to have the funding turned down. A number of categories of projects will qualify for these funds, including water systems, roads and bridges. Rural connectivity and broadband is also an eligible category. The Federal government has committed \$8.8 billion over a seven year period. The MP would like to be advised if we are turned down so they can investigate the reasons.
- b. **NVCA Planning Fee Schedule,** as approved November 24, 2007, was circulated.


**11. ADJOURNMENT**

Resolution No: CW280-2007 Moved by: Dowdall, Seconded by: Henderson

*Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn at 6:50 p.m. to meet again on January 9, 2008 at 6:00 p.m.*

Carried

  
David Guergis, Mayor

  
Carol O. Trainor, Clerk